



Community Colleges

KIAMA & SHOALHAVEN

RTO ID: 90087

TAE INFORMATION

TAE40122 CERTIFICATE IV TRAINING & ASSESSMENT

The TAE40122 Certificate IV in Training and Assessment (TAE), reflects the roles of entry-level vocational education and training (VET) teachers, trainers and assessors who are delivering training services to vocational learners and assessment services to candidates.

The roles might be undertaken if you are working in an RTO (registered training organization), enterprises, community organisations, schools and other VET provision contexts.

The volume of learning of the Certificate IV in Training and Assessment ranges between six months full time, to up to two years study part time.

Those entering this qualification must be able to demonstrate vocational competence in their proposed training and assessing area. Vocational competence is defined as broad industry knowledge and experience, and may include, but is not limited to, holding a relevant unit of competency or qualification.

<https://training.gov.au/Training/Details/TAE40122>

KIAMA COMMUNITY COLLEGE (KCC)

Kiama Community College (KCC) has been delivering Training and Assessment for over 25 years. The new Certificate IV in Training and Assessment (TAE) - the TAE40122, consists of 12 Units.

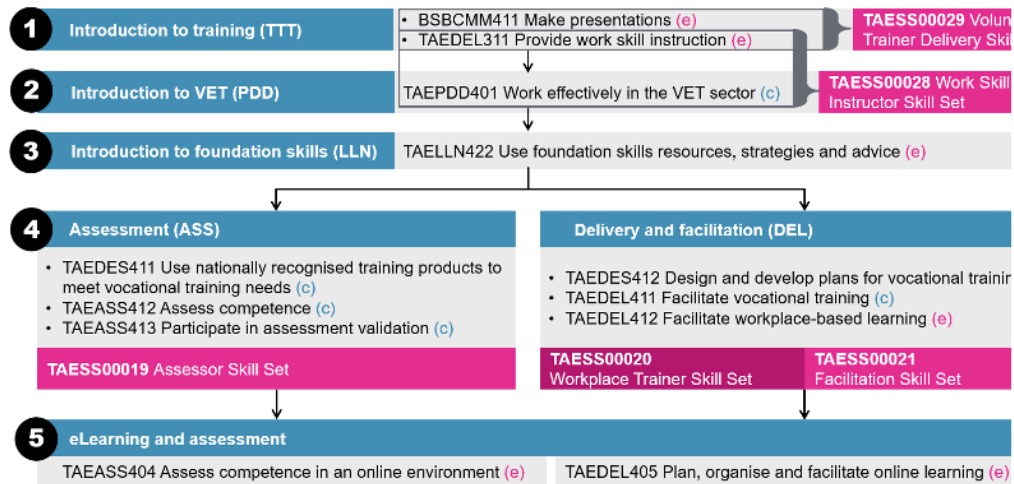
KCC use Blackwater + POP Education products to deliver the TAE40122 Certificate IV in Training and Assessment. The TAE is delivered in clustered Skill Sets.

Delivery of the TAE in 'chunks' allow greater flexibility for students to ensure they are supported to achieve recognised skill sets in their TAE journey.

It means that you might need a Skill Set rather than having to complete the full qualification, we can cater for that.



Our TAE40122 program at a glance



TAE COURSEWORK

TAE delivery will include a combination of online and face to face coursework, completed in the classroom.

Our evening classes run from 5.15 – 9.15pm in Kiama. In addition to class, there is pre-reading and course work to be completed each week.

We estimate you will have between 6-10 hours of additional work to complete most week. Two of the twelve units will be completed online.

You will be provided with a detailed learning and assessment schedule on enrolment.

LEARNING MANAGEMENT SYSTEM (LMS)

KCC uses an online learning management system (LMS), called MATRIX, which is where the online learning, resources, course materials and assessments are located, and where you will submit your assessments.

You will undertake a tutorial in how to navigate MATRIX, submit assessments and store, organise and backup your files and documents.



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DELIVERY

Based on our evening delivery model, the full Qualification will take approximately 12 months to complete.

Based on our full-day delivery model, the full Qualification will take less time to achieve.

There are also options to extend the duration of the TAE program, based on your work/life circumstances.

There are no classes scheduled during school holidays, this will be your chance to complete and submit assessment tasks.

COST

*This training is currently subsidised by the NSW Government under the Smart and Skilled initiative for eligible students

Your fee will be discussed with you after the enrolment steps have been completed and before course commencement.



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WHAT TO DO NEXT

If you have read through the information and the Certificate IV in Training and Assessment sounds like it might be a good fit for you, follow the next steps.

1. APPLICATION

Follow the link and complete the TAE Application.

On receipt and review of your application, we will email to advise you of the next steps.

(Successful applications to be emailed a date for the information session.

Unsuccessful applications will be contacted by the TAE trainer and application + a pathway forward discussed).

2. TAE INFORMATION SESSION

A 45-minute information session will be held in the training venue, to introduce your Trainer/Assessor, discuss the course structure, introduce MATRIX and give you a better idea of the course content.

3. ENROLMENT & LLN TESTING

At this point, if you have decided to complete the Certificate IV in TAE you will complete your enrolment.

It is important to ensure your learning, reading, writing and digital literacy skills are a good match for the requirements of the program.

Part of the TAE enrolment process is to complete an online Language, Literacy and Numeracy (LLN) test. Upon successful enrolment, you will be sent the link to the LLN test, which takes approximately 30 minutes.

If your LLN results do not meet the minimum requirements for entry into the TAE program, there are several different pathways to consider. This depends on the needs and circumstances of every single applicant and will be discussed with you.

Following successful completion of these three steps, and depending on when the next course commences, you will start your TAE journey knowing you have the full support of the team at KCC.