



Community Colleges KIAMA & SHOALHAVEN

RTO ID: 90087

FREQUENTLY ASKED QUESTIONS

What exactly is the Certificate IV in Training and Assessment?

The TAE40122 Certificate IV in Training and Assessment (TAE), reflects the roles of entry-level vocational education and training (VET) teachers, trainers and assessors who are delivering training services to vocational learners and assessment services to candidates.

The roles may be undertaken by those working in registered training organisations (RTOs), enterprises, community organisations, schools and other VET provision contexts.

The volume of learning of the Certificate IV in Training and Assessment is typically six months to two years.

Those entering this qualification must be able to demonstrate vocational competence in their proposed training and assessing area. Vocational competence is defined as broad industry knowledge and experience, and may include, but is not limited to, holding a relevant unit of competency or qualification.

(<https://training.gov.au/Training/Details/TAE40122>)

How long does the full TAE take?

Based on our evening delivery model, the full Qualification will take a minimum of 12 months to complete.

Based on our full day delivery model, the full Qualification will take less time to achieve. There are also options to extend the duration of the TAE program, based on your work/life circumstances.

How long has KCC been running TAE for?

Short answer – 27 years!

Kiama Community College (KCC) first delivered the BSZ + BSZ404A Train small groups in 1998. TAA was rolled out in 2005 and the TAE10 from about 2010. Importantly, the College has always provided bridging from BSZ to TAA and then TAA to TAE10 and then to the TAE16. Now we are excited to offer the TAE22

What does the TAE Application consist of?

The Application process is the first step.

You will be given a link to access the Kiama Community College website, read through the TAE information, and complete the TAE Application, where you answer a few questions like: what are your current qualifications and vocational experience and why are you seeking to complete your Certificate IV in TAE? It also asks whether you have access to a laptop and are proficient or working towards proficiency in using Microsoft Word.



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Why are you running an Information Session, and do I have to come?

The next step is to attend a 45-minute **Information Session**, Face to Face (F2F), at KCC to ensure you have all the information you need to decide you want to commence and successfully complete the Certificate IV in TAE.

This includes an introduction to the coursework and MATRIX, and an overview of the program schedule and content.

At this session, if you decide this program is right for you, you will complete your enrolment forms.

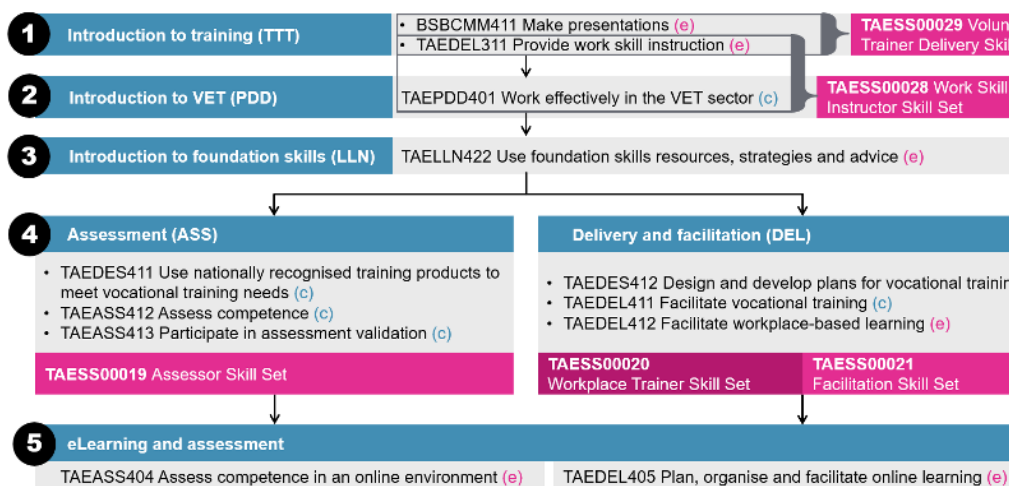
What is the LLN test?

Following successful enrolment there is an online LLN component – this measures your language, literacy and numeracy against the requirements of the TAE40122. We are required to measure students LLN to ensure they will have the best possible chance to successfully complete the Certificate IV in TAE.

If your LLN results do not meet the minimum requirements for entry into the TAE program, there are several different pathways to consider. This depends on the need and circumstances of every single applicant and will be discussed with you 1:1.

What does the structure of the TAE look like?

Our TAE40122 program at a glance



What does the TAE coursework look like?

TAE delivery will include a combination of online and F2F coursework, with pre-reading and some course work completed prior to class.



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There will be online components to learning and assessment for two units.
You will be provided with a schedule on enrolment.

Is Face to Face attendance important?

KCC offers one of the few F2F TAE training experiences, rather than online learning. The F2F sessions are compulsory. If you miss one or two you will have to work out how to catch these up. We gather evidence in class to enable you to complete assessment tasks.

What is a learning management system (LMS)?

KCC uses an online platform (a learning management system – LMS) called MATRIX which is where all the resources, course materials and assessments are located.

This is where you will submit your assessments.

You will receive a tutorial in how to navigate and submit assessments in MATRIX and store, organise and backup your files and documents.