



# Learn Local. Thrive Anywhere.

Kiama Community College Ltd  
RTO ID: 90087



**Kiama Community College Ltd.**  
**RTO ID: 90087**

**Kiama Campus**

7 Railway Parade, Kiama NSW 2533

**P:** 1300 191 100

**E:** [info@kcc.nsw.edu.au](mailto:info@kcc.nsw.edu.au)



**Shoalhaven Campus**

1 Mattes Way, Bomaderry NSW 2541

**P:** 1300 191 100

**E:** [sccreception@kcc.nsw.edu.au](mailto:sccreception@kcc.nsw.edu.au)



[kcc.nsw.edu.au](http://kcc.nsw.edu.au)



[Kiama & Shoalhaven Community Colleges](https://www.facebook.com/Kiama-Shoalhaven-Community-Colleges)



[@kiama\\_shoalhaven\\_community\\_co](https://www.instagram.com/@kiama_shoalhaven_community_co)

**To empower, educate, and  
connect individuals for a  
socially and economically  
inclusive community.**

**Learn Local  
Thrive Anywhere**

# STUDENT STORIES



## Chloe's Story

Chloe is the perfect example of a pathway student. Finishing school during year 10, her father suggested that she look into the Salon Assistant course. Chloe commenced her course and then was able to apply for a fulltime apprenticeship in hairdressing. She has now completed her formal training through our Hair & Beauty Academy. Chloe excelled in all her practical work. We could see she was a bright student who would always give it her best. Chloe lacked confidence around the theory work, we were about to work with Chloe to find solutions that would help her understand and gain confidence with her book work. We have had the privilege of watching Chloe grow and mature throughout her studies and successfully complete her qualification in hairdressing.



## Russell's Story

A Horticulturalist by trade, Russell has travelled the world working in landscape construction for many years. Deciding to start his own business Russell found himself stuck in a warehouse and missed being outdoors, which is what led him to reach out to Brendon at the Outdoor Academy. Being a mature aged student, Russell was concerned about being the eldest in the course however this didn't last long finding that he really enjoyed mentoring his younger classmates as well as learning so much from them in return. Since completing his qualification Russell has been working within the Outdoor Recreation industry. Russell is about to set off on his next adventure to Cambodia to commence a new role with [weareworldchallenge.com](http://weareworldchallenge.com).

“ Life is too short to do something you don't love. I say it is better to change your life around and have a go to extend your career or enjoy a new one, just don't sit on the lounge. - Russell Forbes



# STUDENT STORIES



## Sean's Story

Sean's journey with the College started when he had semi-retired and just taken on a job with NDIS. Keen to expand his knowledge and gain further qualifications, Sean enrolled into the Certificate III in Individual Support and found that he had a passion for aged care. Sean's enthusiasm and compassion made him a great asset in the classroom, always offering support and assistance to his classmates whenever he could. Since finishing his course Sean has secured his dream role at an aged care facility in the local area. We have no doubt that his skills, knowledge, great sense of humour and caring nature will make him the perfect person for the job!

**Positive, Inspirational, supportive and compassionate are all words used to describe previous Vet Student of the Year – Sean.**

“ We learn a wide range of beauty treatments. I thoroughly enjoyed the course. Cassie was amazing. Hands on non-judgmental extensive knowledge from trainers. - Hanna ”

“ I enjoyed learning with enthusiastic trainers who were happy to cater towards everyone's needs and experience - Cert IV Outdoor Leadership Student ”

“ Loved this First Aid course. So much better than previous ones I attended. Sarah is a gem. - First Aid student ”

“ I learnt so much more than expected. I enjoyed it all. A lovely environment to learn and study, KCC staff are very friendly and accommodating. The teachers were fabulous and a great support. - Cert III Individual Support Student ”

“ Today I attended the Business Bootcamp with Glenn. It was very engaging, insightful and I walked away with strategies and tools to implement. Would recommend for all small business owners. - Renee ”

“ I want to express my gratitude for your patience, support, and guidance you have shown throughout the course. Your dedication to teaching has given me many skills to carry forward.. - Cert II Applied Digital Student ”

# Qualifications and Short Courses

## Qualifications

BSB1O12O	Certificate I in Workplace Skills
BSB2O12O	Certificate II in Workplace Skills
BSB3O12O	Certificate III in Business
CHC33O21	Certificate III in Individual Support
FSK1O119	Certificate I in Access to Vocational Pathways
FSK1O219	Certificate I in Skills for Vocational Pathways
FSK2O119	Certificate II in Skills for Work and Vocational Pathways
ICT2O12O	Certificate II in Applied Digital Technologies
SHB2O121	Certificate II in Retail Cosmetics
SHB2O216	Certificate II in Salon Assistant
SHB3O121	Certificate III in Beauty Services
SHB3O321	Certificate III in Nail Technology
SHB3O416	Certificate III in Hairdressing
SHB3O516	Certificate III in Barbering
SHB4O121	Certificate IV in Beauty Therapy
SHB5O121	Diploma of Beauty Therapy
SIS2O419	Certificate II in Outdoor Recreation
SIS3O619	Certificate III in Outdoor Leadership
SIS4O621	Certificate IV in Outdoor Leadership
SIT2O322	Certificate II in Hospitality
TAE4O122	Certificate IV in Training and Assessment

## Units of Competency

CPCWHS1001	Prepare to work safely in the construction industry
FNSFLT211	Develop and use personal budgets
FNSFLT212	Develop and use savings plans
HLTAID009	Provide cardiopulmonary resuscitation
HLTAID012	Provide First Aid in an education and care setting
BSBCMM411	Make presentations

# APPRENTICESHIPS & TRAINEESHIPS

## WE TAILOR TRAINING TO YOUR UNIQUE WORKPLACE REQUIREMENTS

### WHO WE ARE

As your local, not-for-profit Registered Training Organisation (RTO), overseen by the Australian Government, we have provided a wide range of nationally recognised vocational qualifications to more than 3,000 students in our community.

We provide the same qualifications and government subsidies as TAFEs and other RTOs approved under the NSW Government's Smart and Skilled program.

### WHY PEOPLE CHOOSE US

For your convenience we offer flexible study options to suit your business and your apprentice or trainee including face to face, online, work based or a combination to meet your needs.

We are approved to deliver a range of apprenticeships and traineeships through our team of highly qualified and skilled trainers who specialise in the latest training packages. Students receive personalised and individually focused support and training for any level of experience.

All NSW apprentices and most new-entrant trainees are eligible for a government subsidy\* under the NSW Government's Smart and Skilled funding initiative for the qualification that supports their apprenticeship or traineeship.

### APPRENTICESHIPS & TRAINEESHIPS AVAILABLE

- SHB20121** Certificate II in Retail Cosmetics
- SHB20216** Certificate II in Salon Assistant
- SHB30321** Certificate III in Nail Technology
- SHB30416** Certificate III in Hairdressing
- SHB30516** Certificate III in Barbering
- SHB40121** Certificate IV in Beauty Therapy
- AHC21020** Certificate II in Conservation and Ecosystem Management
- BSB20120** Certificate II in Workplace Skills
- BSB30120** Certificate III in Business
- SIS20419** Certificate II in Outdoor Recreation
- SIS30619** Certificate III in Outdoor Leadership
- SIS40621** Certificate IV in Outdoor Leadership
- CHC33021** Certificate III in Individual Support (Ageing)
- SIT20322** Certificate II in Hospitality

### FOR INFORMATION

Contact our Apprenticeship and Traineeship Coordinator Lillian Spence O2 4422 0308  
[lillian.spence@kcc.nsw.edu.au](mailto:lillian.spence@kcc.nsw.edu.au)  
or scan the QR code



# OUTDOOR ACADEMY

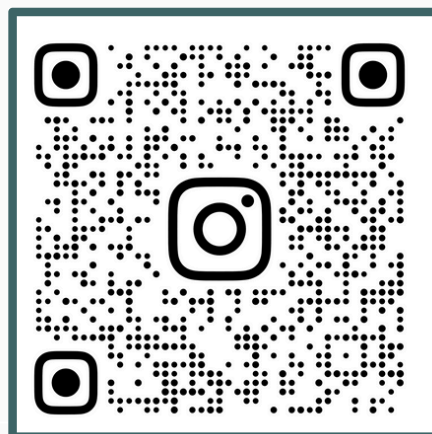
Turn your passion for the outdoors and adventure into a rewarding and satisfying career! Our courses will provide you with skills and knowledge to equip you to work as an outdoor guide or leader. Outdoor leadership careers are available in a range of contexts including adventure tourism, ecotourism, holiday and school camps as well as corporate outdoor education.

## Delivering full courses:

- SIS2O419 Certificate II in Outdoor Recreation (Stage 6 Board Endorsed Course through eVET in Schools)
- SIS3O619 Certificate III in Outdoor Leadership
- SIS4O621 Certificate IV in Outdoor Leadership

Covering activity areas of Bushwalking, Abseiling, Canoeing, and Kayaking

**Short courses also available in Top Rope, Climbing, Snorkelling, and Archery.**



For more information, please visit our website [kcc.nsw.edu.au](http://kcc.nsw.edu.au) or contact our team 1300 191 100. This training may be subsidised by the NSW Government. Please call to determine your eligibility.



## WHITE CARD

If you're considering a career in the construction industry, you must have your White Card before you can get started. White Cards are required for anyone working on a construction site or any other un-supervised person who routinely visits a construction site.

White Card training covers Work Health and Safety (WHS) related topics including:

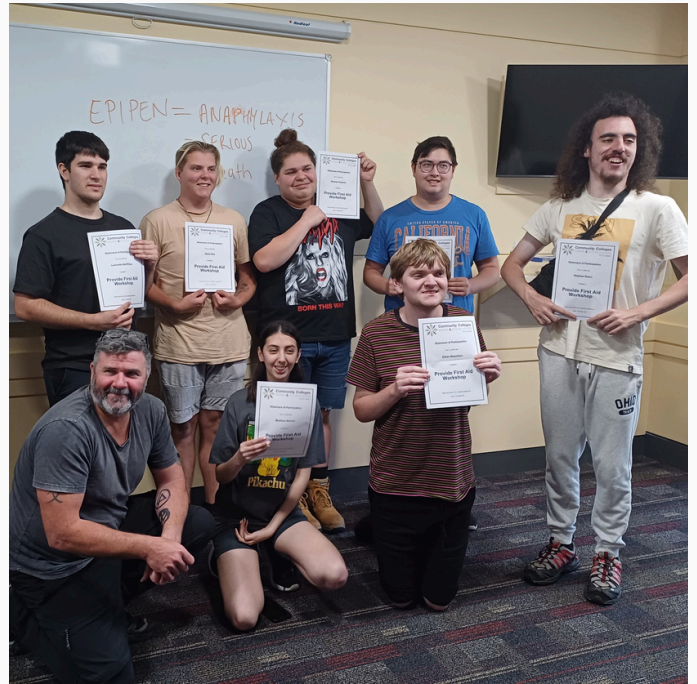
- How to identify and report a safety issue
- What measures should be taken to reduce the risk of accident or injury
- How to correctly respond to a workplace health and safety incident.
- Selecting and fitting common personal protective equipment (PPE)

On successful completion of the course, participants will receive a Statement of Attainment CPCWHS1001 Prepare to work safely in the construction industry.

<b>Dates and Venue</b>	Thurs 27 Feb	Kiama Campus
	Fri 21 Mar	Shoalhaven Campus
	Thurs 3 Apr	Kiama Campus
	Fri 23 May	Shoalhaven Campus
	Thurs 12 Jun	Kiama Campus

**Sessions** 1 Day course - 8:30 am - 4:30 pm

**Cost** \$0\* - \$165 (\$165 Standard fee)



## FIRST AID & CPR

Do you need a First Aid certificate for work? Would you like to feel confident to help others in an emergency? Learn how to confidently provide quick and effective first line responses to emergencies. The Australian Resuscitation Council recommends that First Aid skills are renewed every 3 years, and CPR skills every 12 months. Call us today to undertake your First Aid and CPR training or your CPR Refresher.

On successful completion of the course, participants will receive a statement of attainment for the following units of competency:

- HLTAIDO12 Provide First Aid
- HLTAID009 Provide cardiopulmonary resuscitation

<b>Dates and Venue</b>	Wed 15 Jan	Shoalhaven Campus
	Wed 29 Jan	Kiama Campus
	Mon 10 Feb	Shoalhaven Campus
	Wed 26 Feb	Kiama Campus
	Mon 10 Mar	Shoalhaven Campus
	Wed 26 Mar	Kiama Campus
	Tues 8 Apr	Shoalhaven Campus
	Wed 23 Apr	Kiama Campus
	Tues 13 May	Shoalhaven Campus
	Wed 28 May	Kiama Campus
	Wed 11 Jun	Shoalhaven Campus
	Wed 25 Jun	Kiama Campus

**Sessions** 1 Day course 9 am - 4 pm First Aid & CPR  
1/2 Day course 9 am - 12 pm CPR Only

**Cost** FIRST AID & CPR \$0\* - \$175  
CPR Only \$0\* - \$90

\*This qualification may be subsidised by the NSW Government under the ACE initiative for eligible students. Please call to determine your eligibility.





## INTRODUCTION TO BARISTA

The coffee industry is a vibrant part of our cafe & restaurant culture and skilled baristas are in high demand. This practical, hands-on and fun workshop is the perfect introduction to becoming a barista or for those who would like to upgrade their existing skills and knowledge.

Don't miss this great opportunity to add sought after skills to your resume!

**On successful completion you will receive a Statement of Participation in:**

- Milk texturing
- Closing down after service
- Back flushing the machine
- Preparing espresso beverages
- The perfect espresso extraction
- Adjusting the grind to ensure correct texture
- Preparation and set up of espresso machine and work area

**This is a non-accredited course**

**Venue** Shoalhaven Campus

**Dates**  
Fri 14 Feb  
Fri 7 Mar  
Fri 11 Apr  
Fri 9 May  
Fri 6 Jun  
Fri 4 Jul

**Sessions** 1 Day course - 9 am - 3 pm

**Cost** \$0\* - \$150 (\$150 Standard fee)

\*This qualification may be subsidised by the NSW Government under the ACE initiative for eligible students. Please call to determine your eligibility.



## TAE40122 CERTIFICATE IV in TRAINING & ASSESSMENT (TAE)

Do you want to shape the future of your industry by training the next generation of industry experts? If this is you, then the Certificate IV in Training & Assessment is the qualification you should know about.

**Express your interest now via QR code below**

**Date** 5 March 2025

**Sessions** Wednesdays  
5:15 pm - 9:15 pm

**Venue** Kiama Campus  
7-9 Railway Pde, Kiama 2533

**Cost** **Total cost - \$3,600**  
Instalments - \$300 deposit paid on enrolment then 11 x \$300 per month





### **BSB30210** **CERTIFICATE III in BUSINESS**

This nationally accredited qualification is valuable in a wide range of industries. The skills you'll learn are transferable and can be applied in many different roles and sectors. Successful completion will make you an attractive candidate to potential employers, demonstrating you have a foundational understanding of emerging business concepts and practices. During the course, you will have access to great support and the opportunity to undertake work placement as you successfully pathway to employment or further studies.

- Date**            Tues 21 Jan 2025
- Sessions**       Tuesdays and Thursdays  
9 am - 3 pm
- Venue**            Kiama Campus  
7-9 Railway Pde, Kiama 2533
- Cost**             \$240\* - \$1,580 (\$6,270 Full fee)

\*This training is subsidised by the NSW Government under the Smart and Skilled initiative for eligible students. Please call or enrol online to determine your eligibility.



### **ICT20120 CERTIFICATE II in APPLIED DIGITAL TECHNOLOGIES**

This is the perfect qualification for building confidence in your digital skills for work and boosting your career opportunities! Learn about using different systems & software and how to create business or personal documents. You'll also learn how computers work including operating systems and hardware and how to stay protected online. On successful completion of the course, participants will receive a ICT20120 Certificate II in Applied Digital Technologies.

- Date**             Tues 4 Feb 2025
- Sessions**       Tuesdays 9 am - 1 pm
- Venue**            Kiama Campus  
7-9 Railway Pde, Kiama 2533
- Cost**             \$0\* - \$1,050 (\$4,360 Full fee)

\*This training is subsidised by the NSW Government under the Smart and Skilled initiative for eligible students. Please call or enrol online to determine your eligibility.

“ Thank you for running the great excel training. I really enjoyed it and have already used some of my newly learned skills. – MS Excel student ”



## SIT20322 CERTIFICATE II in HOSPITALITY

Our Certificate II in Hospitality course is designed to enhance your understanding of hospitality essentials. This Nationally Recognised Qualification will provide you with the training needed to enhance your employability skills to work within the hospitality environment in various hospitality settings, such as restaurants, hotels, motels, catering operations, clubs, pubs, cafés, and coffee shops.

**Date** Express your interest on our website

**Sessions** 1 Day per week 9:30 am - 2:30 pm

**Venue** Shoalhaven area, venue TBA  
Wollongong area, venue TBA

**Cost** \$0\* - \$3,000

\*This training is subsidised by the NSW Government under the Smart and Skilled initiative for eligible students. Please call or enrol online to determine your eligibility.



## CHC33021 CERTIFICATE III in INDIVIDUAL SUPPORT (Ageing)

Would you like a career helping people? Qualified aged-care workers are needed now and into the future to provide the support and quality of care required for our ageing population. This course is the perfect entry point into this rewarding career. You will gain the skills required to operate effectively as a care worker in a residential aged care facility or as a community care worker. We offer unique training opportunities both in the classroom and through 120 hours of work placement experience and training at Illawarra aged care facilities. You do not have to source your own work placement experience – we do that for you!

**Date** Express your interest on our website

**Sessions** 2 Days per week 9am - 3 pm

**Venue** TBC Venue  
within the Illawarra Region

**Cost** \$0\* - \$1,750 (\$8,660 Full fee)

\*This training is subsidised by the NSW Government under the Smart and Skilled initiative for eligible students. Please call or enrol online to determine your eligibility.



**SHB20216**  
**CERTIFICATE II in SALON ASSISTANT**

This is a preparatory qualification which provides a defined and limited range of basic skills and knowledge used in hairdressing salons by individuals who provide assistance with client services. These routine and repetitive tasks are completed under direct supervision and with guidance from hairdressers who manage the client service.

- Date** Wed 5 Feb 2025
- Sessions** Wednesdays, Thursdays, & Fridays, 9:30 am - 4 pm
- Venue** Shoalhaven Campus
- Cost** \$0\* - \$1,050 (\$4,360 Full fee)

\*This qualification is subsidised by the NSW Government under the Smart and Skilled initiative for eligible students. Eligibility criteria applies. Please call to determine your eligibility. This course is also offered as a Traineeship



**SHB30416**  
**CERTIFICATE III in HAIRDRESSING**

This qualification reflects the role of hairdressers who use a range of well-developed sales, consultation and technical skills and knowledge to provide a broad range of hairdressing services to clients. This qualification provides a pathway to work as a hairdresser in any industry environment. Training includes 70% practical 'hands-on' with clients. Learn the fundamentals of hairdressing plus up to date techniques taught by industry experts.

- Date** Wed 5 Feb 2025
- Sessions** Wednesdays, Thursdays & Fridays 9:30 am - 4 pm
- Venue** Shoalhaven Campus
- Cost** \$0\* - \$2,550 (\$11,700 Full fee)

\*This qualification is subsidised by the NSW Government under the Smart and Skilled initiative for eligible students. Eligibility criteria applies. Please call to determine your eligibility. This course is also offered as an Apprenticeship.

“ This course was great! I really enjoyed the practical lessons. Heidi was amazing, she explained everything in a way we all understood and was easy to approach for help. - Lash & Brow Student ”



**SHB30516**  
**CERTIFICATE III in BARBERING**

Develop the practical skills you need to succeed and make your mark in this creative and rewarding industry. You will learn how to design and perform men's haircuts and apply various barbering techniques including: over comb techniques, performing face shaves and beard trims and creating tracks and carvings. This qualification provides a pathway to work as a barber in any industry environment.

**Date** Wed 5 Feb 2025

**Sessions** Wednesdays & Thursdays  
 9:30 am - 4 pm

**Venue** Shoalhaven Campus

**Cost** \$0\* - \$2,550 (\$9,790 Full fee)

\*This qualification is subsidised by the NSW Government under the Smart and Skilled initiative for eligible students. Eligibility criteria applies. Please call to determine your eligibility. This course is also offered as an Apprenticeship.



**SHB30121**  
**CERTIFICATE III in BEAUTY SERVICES**

This course is an ideal entry level qualification! It will give you options like a great start into a beauty traineeship or a pathway to the Diploma of Beauty Therapy. This qualification reflects the role of individuals employed as beauticians to provide a range of beauty services including nail, waxing, lash and brow, and basic make-up services.

**Date** Tues 4 Feb 2025

**Sessions** Tuesdays, Wednesdays &  
 Thursdays 9:30 am - 4 pm

**Venue** Shoalhaven Campus

**Cost** \$0\* - \$2,550 (\$7,070 Full fee)

\*This qualification is subsidised by the NSW Government under the Smart and Skilled initiative for eligible students. Eligibility criteria applies. Please call to determine your eligibility.





**SHB30321**  
**CERTIFICATE III in NAIL TECHNOLOGY**

This qualification reflects the role of individuals employed as nail technicians to provide manicure and pedicure services, including the application of nail art, and acrylic and gel nail enhancements. Alongside subjects like gel nails, nail art, manicures and pedicures, you will also gain experience in operating a salon, managing small business finances, marketing a salon and adhering to hygiene and safety practises.

- Date** Wed 5 Feb 2025
- Sessions** Wednesdays, Thursdays & Fridays  
9:30 am - 4 pm
- Venue** Shoalhaven Campus
- Cost** \$0\* - \$1,050 (\$7,070 Full fee)

\*This qualification is subsidised by the NSW Government under the Smart and Skilled initiative for eligible students. Eligibility criteria applies. Please call to determine your eligibility. This course is also offered as a Traineeship.



**SHB40121**  
**CERTIFICATE IV in BEAUTY THERAPY**

Are you passionate about skin and beauty? Let this course be the start of your vibrant new career. This qualification reflects the role of individuals who work as beauty therapists to provide a range of beauty therapy treatments and services, including lash and brow treatments, nail services, make-up, massage and waxing. They communicate with clients to recommend treatments and services and sell retail skin care and cosmetic products.

- Date** Tues 4 Feb 2025
- Sessions** Tuesdays, Wednesdays & Thursdays 9:30 am - 4 pm
- Venue** Shoalhaven Campus
- Cost** \$0\* - \$2,750 (\$10,330 Full fee)

\*This qualification is subsidised by the NSW Government under the Smart and Skilled initiative for eligible students. Eligibility criteria applies. Please call to determine your eligibility. This course is also offered as an Apprenticeship





## SHB50121 DIPLOMA of BEAUTY THERAPY

Ready to embark on a rewarding career in the beauty industry? Our Beauty Therapy diploma equips you with the skills and knowledge to work in salons, day spas, resort spas, or even international destinations. You'll develop expertise in a wide range of treatments, from classic facials and pedicures to specialised therapies like hot stone massage and aromatherapy. Through practical training at our state-of-the-art clinic, you'll gain the confidence and experience to succeed.

**Date**        Tues 4 Feb 2025

**Sessions**    Tuesdays, Wednesdays &  
                  Thursdays 9:30 am - 4 pm

**Venue**        Shoalhaven Campus

**Cost**         \$0\* - \$4,230 (\$14,970 Full fee)



\*This qualification is subsidised by the NSW Government under the Smart and Skilled initiative for eligible students. Eligibility criteria applies. Please call to determine your eligibility.



# HAIR & BEAUTY SHORT COURSES

## LASH & BROW TREATMENTS

<b>Venue</b>	Shoalhaven Campus
<b>Commences</b>	Mon 10 Feb 2025
<b>Sessions</b>	Mondays 4:30 pm - 8:30 pm
<b>Duration</b>	17 Weeks
<b>Cost</b>	\$0*-\$2,000 (Full fee \$2,000)

## MASSAGE FOR BEGINNERS WORKSHOP

<b>Venue</b>	Shoalhaven Campus
<b>Commences</b>	Wed 26 Feb 2025
<b>Sessions</b>	Wednesdays 4:30 pm - 8:30 pm
<b>Duration</b>	17 Weeks
<b>Cost</b>	\$0*-\$1,800 (Full fee \$1,800)

## BARBERING SKILL SET

<b>Venue</b>	Shoalhaven Campus
<b>Commences</b>	Tue 18 Feb 2025
<b>Sessions</b>	Tuesdays 3:30 pm - 7:30 pm
<b>Duration</b>	17 Weeks
<b>Cost</b>	\$0*-\$2,000 (Full fee \$2,000)

## HAIR & MAKEUP WORKSHOP

<b>Venue</b>	Shoalhaven Campus
<b>Commences</b>	Wed 12 Feb 2025
<b>Sessions</b>	Wednesdays 4:30 pm - 8:30 pm
<b>Duration</b>	17 Weeks
<b>Cost</b>	\$0*-\$1,800 (Full fee \$1,800)



For more information, please visit our website [kcc.nsw.edu.au](http://kcc.nsw.edu.au) or Lillian Spence on O2 4422 0308.

\*This training may be subsidised by the NSW Government under the ACE initiative for eligible students.

Please call to determine your eligibility.





## FOUNDATION SKILLS

Foundation skills are essential competencies that underpin workforce participation, productivity, and social inclusion. They include English language, literacy, numeracy and digital (LLND) and employability skills.

At Kiama Community College Ltd, we offer skill sets or full qualification. Please express your interest by calling the Foundation Skills Coordinator on 02 4232 1505.

FSK10119 - Certificate I in Access to Vocational Pathways

FSK10219 - Certificate I in Skills for Vocational Pathways

FSK20119 - Certificate II in Skills for Work and Vocational Pathways

### Work Readiness Skills:

Work Readiness are skills that make you more employable to a company. We can provide specific skills-sets or full qualifications in the below areas.

BSB10120 Certificate I in Workplace Skills

BSB20120 Certificate II in Workplace Skills

### Pathways Drop-in Centre:

Each Wednesday Term 1 - 9:30am-11am at KCC.

The drop-in centre is available for eligible individuals seeking support in:

- Reading and writing support
- Homework club
- Digital Literacy
- Career pathways and employability techniques.

Please contact KCC for Term 1 schedule details - bookings are essential

## READING, WRITING, & MATHS

Would you like help with your reading, writing and maths? Our classes are small, friendly and safe. You can start at anytime.

**Venue** Kiama Campus

**Commences** Anytime Feb - Dec 2025

**Sessions** Mon 9:30 am - 12.30 pm

**Venue** Shoalhaven Campus

**Commences** Expressions of Interest  
Mar - Dec 2025

**Sessions** Thurs 9:30 am - 12.30 pm

**Cost** \$0\* - \$3,820

\*This training may be subsidised by the NSW Government. Please call to determine your eligibility.

# BUSINESS SHORT COURSES

## MASTERING DIGITAL BASICS

This is the perfect short course for building confidence in your digital skills. Participants will learn how to navigate a digital device, learn the basics of applications, file manager and learn how hardware and software work together.

On successful completion of the course, participants will receive a statement of attainment from ICT20120 Certificate II in Applied Digital Technologies in the following unit:

- **BSBTEC101 Operate digital devices.**

**Venue** Kiama Campus

**Commences** Tues 4 Feb 2025

**Sessions** Tuesdays 9 am - 1 pm for 4 Weeks

**Venue** Kiama Campus

**Commences** Thurs 24 Oct 2025

**Sessions** Thursdays 9 am - 1 pm for 4 Weeks

**Cost** \$0\* - \$300

\* This training may be subsidised by the NSW Government. Eligibility criteria applies. Please call to determine your eligibility.



## DESIGN AND PRODUCE SPREADSHEETS

This course will enable you to develop your office skills in Microsoft Excel. This powerful software is one of our favourite tools for both business and personal projects! This Excel short course is perfect for those wanting to learn Excel beyond simple workbooks to drive efficiency and advance their skills and knowledge.

Participants will require basic digital skills and access to Microsoft Excel.

On successful completion of the course, participants will receive a statement of attainment from BSB30120 Certificate III in Business in the following unit:

- **BSBTEC302 Design and produce spreadsheets**

**Venue** Kiama Campus

**Commences** Wed 12 Feb 2025

**Sessions** Wednesdays 9 am - 1 pm for 4 Weeks

**Venue** Kiama Campus

**Commences** Wed 30 Apr 2025

**Sessions** Wednesdays 9 am - 1 pm for 4 Weeks

**Cost** \$0\* - \$200

\* This training may be subsidised by the NSW Government. Eligibility criteria applies. Please call to determine your eligibility.



# SUPERCHARGE YOUR INSTAGRAM V2.0

Are you ready to unlock the power of Instagram for your business?

Join us at this exclusive workshop presented by Glenn Haworth of Resolve Business Coaching.

Elevate your business to new heights in this 2 hour session where you'll learn the insider strategies to skyrocket your instagram audience including:

- How to create captivating reels
- Perfecting your content schedule
- Utilising templates effectively and harnessing the potential of direct messaging.

<b>Venue</b>	Kiama Pavilion
<b>Session</b>	Thurs 13 Feb 10 am - 12:30 pm
<b>Cost</b>	\$0* - \$350

# BUSINESS BOOTCAMP

**Unleash your business's full potential at our transformative one-day Business Bootcamp!**

Join us for a dynamic workshop presented by Glenn Haworth of Resolve Business Coaching.

You'll gain skills and develop strategies to generate more leads, supercharge your sales, refine your offer for maximum impact, and cultivate a dedicated community of loyal customers.

Get ready to dive into the world of cutting-edge tools including ChatGPT, Instagram and social media marketing, Google and a host of business growth tips.

Whether you're a seasoned entrepreneur, work in a small business, or are just starting out in your new business, this bootcamp is your ticket to success

<b>Venue</b>	Kiama Pavilion
<b>Session</b>	Thurs 6 Feb 9:30 am - 4:30 pm
<b>Cost</b>	\$0* - \$350

\*These workshops are fully funded by the NSW Government's Targeted Skills for Business Program. Please enrol online to confirm your funding eligibility. \$0\* for eligible participants\*



# Mindfulness Meditation Course

The mindfulness meditation course is for people who want to learn how to reduce stress and anxiety, improve work and study performance, increase concentration and experience more peace and calmness in life. Students will receive a 35-page manual and 7 downloadable audio files to use during and after the course.

**Venue** Kiama Campus

**Commences** Wed 19 Feb 2025

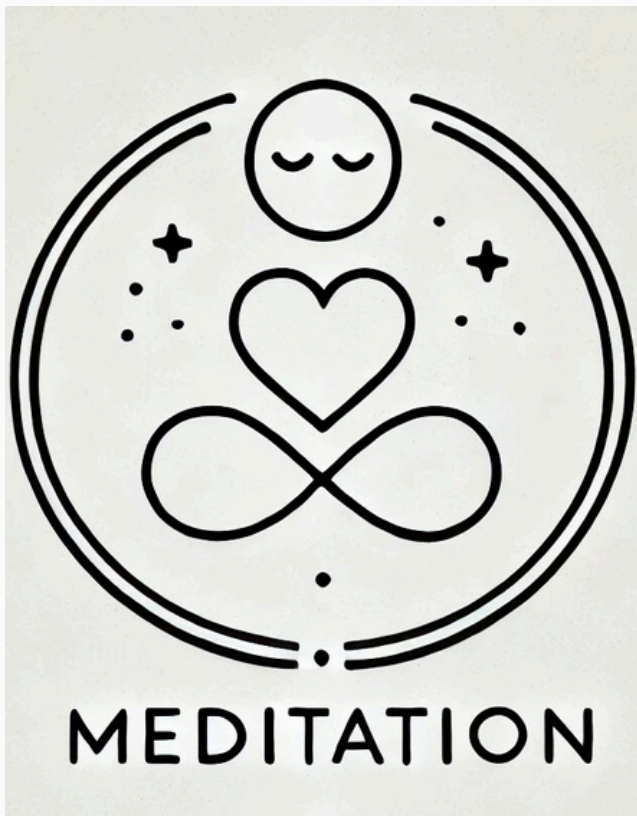
**Sessions** Wednesdays 11 am - 12:30 pm  
OR  
Wednesdays 6 pm - 7:30 pm  
For 8 Weeks

**Venue** Kiama Campus

**Commences** Wed 14 May 2025

**Sessions** Wednesdays 11 am - 12:30 pm  
OR  
Wednesdays 6 pm - 7:30 pm  
For 8 Weeks

**Cost** \$290



# Beginner Art Classes

Week 1-4 will be to develop a landscape acrylic painting with a focus on planning, mixing colour, adding depth and interest to your piece. Week 5-8 will focus on mixed media, where various mediums will be combined and explored to make a larger artwork.

**In addition to the course fee there is an optional \$50 materials pack, please advise if you need to purchase the pack. All other materials needed will be supplied.**

**Venue** Kiama Campus

**Commences** Mon 3 Feb 2025

**Sessions** Mondays 6:15 pm - 8:15 pm  
For 8 Weeks

**Cost** \$340



# Beginner Art Classes Continued

This whole term will focus on an introduction oil painting techniques and applying them to a range of smaller pieces. We will be working with wet-on-wet paint and wet on dry to create diverse and interesting pieces

**In addition to the course fee there is an optional \$50 materials pack, please advise if you need to purchase the pack. All other materials needed with be supplied.**

**Venue** Kiama Campus

**Commences** Mon 5 May 2025

**Sessions** Mondays 6:15 pm - 8:15 pm  
For 8 Weeks

**Cost** \$340

# FRENCH FOR BEGINNERS

## Bonjour!

Are you looking to learn the language of love in a fun and relaxed learning environment? If you have never taken French lessons, then our beginners Level 1 class will be the perfect starting point for you.

- Venue** Kiama Campus
- Commences** Contact us for 2025 Classes
- Sessions** Wednesdays 10 am - 12 noon  
For 8 Weeks
- Cost** \$290

# SPANISH FOR TRAVELLERS

During this course you will learn basic greetings, how to provide basic personal information, order food & drinks and other useful travel phrases. The teacher will provide all the handouts needed.

- Venue** Kiama or Shoalhaven Campus
- Commences** Tues 2 Feb 2025
- Sessions** Tuesdays 5:30 pm - 7:30 pm  
For 8 Weeks
- Cost** \$290

# SPANISH 1

During this beginner's course you will learn to greet others & answer basic questions about yourself. You will also learn the alphabet, pronunciation, numbers, days of the week and months of the year. The teacher will provide all the handouts needed.

- Venue** Kiama or Shoalhaven Campus
- Commences** Thurs 8 May 2025
- Sessions** Thursdays 5:30 pm - 7:30 pm  
For 8 Weeks
- Cost** \$290

# ITALIAN FOR BEGINNERS

If you have never taken Italian lessons or need a refresher, then our Level 1 class will be the perfect starting point for you. The teacher will provide all the handouts needed for this course.

- Venue** Kiama Campus
- Commences** Tues 20 Feb 2025
- Sessions** Tuesdays 10 am - 12 noon  
For 8 Weeks
- Cost** \$290

# ITALIAN 2

During this beginner's course you will learn to greet others & answer basic questions about yourself. You will also learn the alphabet, pronunciation, numbers, days of the week and months of the year. The teacher will provide all the handouts needed.

- Venue** Kiama Campus
- Commences** Tues 14 May 2025
- Sessions** Tuesdays 10 am - 12 noon  
For 8 Weeks
- Cost** \$290





# TECH SAVVY SENIORS

A partnership between the NSW Government and Telstra



## SILVER FOX

### MONDAY DROP-IN SESSIONS FREE DIGITAL HELP FOR SENIORS

Have a question about your digital device? Drop into our Kiama Campus or Bridgeton House (55-57 Berry St Nowra) on Monday afternoons between 2pm-4pm to have a chat with our Silver Fox experts. Designed for anyone 50+ who needs a hand with their phone, tablet or laptop.

# COMPUTERS FOR SENIORS

**COST** Free to participants, subject to funding, contact us to find out more.

Gain confidence and stay connected in one of our over 60s Tech Savvy Seniors courses. Our 2025 sessions are running in various locations across the Illawarra & Shoalhaven. For more information, please visit our website

## HOW TO USE THE INTERNET

**Date** Tues 4 Mar - 9:30 am - 11:30 am

**Date** Tues 11 Mar - 9:30 am - 11:30 am

**Venue** Kiama Campus

## BEING COMFORTABLE WITH EMAIL

**Date** Tues 18 Mar - 9:30 am - 11:30 am

**Date** Tues 25 Mar - 9:30 am - 11:30 am

**Venue** Kiama Campus

## UNDERSTANDING SIMPLE WAYS TO STAY SAFE ONLINE

**Date** Tues 8 Apr - 9:30 am - 11:30 am

**Venue** Kiama Campus

## USING SMARTPHONES

**Date** Tues 20 May - 9:30 am - 11:30 am

**Venue** Kiama Campus

**Date** Tues 20 May - 1 pm - 3 pm

**Venue** Shoalhaven Campus

## SOCIAL MEDIA AND SHARING PHOTOS

**Date** Tues 27 May - 9:30 am - 11:30 am

**Date** Tues 3 Jun - 9:30 am - 11:30 am

**Venue** Kiama Campus

**Date** Tues 27 May - 1 pm - 3 pm

**Date** Tues 3 Jun - 1 pm - 3 pm

**Venue** Shoalhaven Campus



# Fun Evening Classes for People with Disability

Are you interested in fun and inclusive learning opportunities?

RISE stands for Rewarding Inclusive Social Education. Our RISE classes are designed to support students living with a disability to learn skills, have fun, socialise in a recreational setting and to participate in the local community.

Classes are filled with fun and impart life skills such as cooking and activities such as being creative with art and craft. RISE students are well supported by qualified tutors and staff with qualifications in Disability Services.

**RISE**  
Rewarding Inclusive  
Social Education



- Locations** Shoalhaven  
Kiama  
Shell Cove  
Dapto
- Sessions** Weekly - Various days contact RISE coordinator to discuss sessions.
- Commences** Mon 13 Jan 2025 until Friday 19 Dec 2025  
with 2 x one week breaks during the year
- Time** 5 pm - 8 pm
- Fees** Program fees are claimable against your NDIS funding and there is a small weekly charge for materials



**1300 191 100**  
**rise@kcc.nsw.edu.au**  
**Wendy Rafferty - RISE Coordinator**

**Learn Local Thrive Anywhere**  
**WWW.KCC.NSW.EDU.AU**

# IMPORTANT INFORMATION

## RECOGNISED TRAINING

The Nationally Recognised Training (NRT) logo identifies national vocational education and training which leads to Australian Qualifications Framework (AQF) qualifications or Statements of Attainment.

## SMART & SKILLED SUBSIDIES

Smart & Skilled subsidies are now available for many of our courses.

A description of subsidies available appears below. Please call the College to discuss your eligibility and determine your fee.

### Subsidies are available to any person that:

- Works or lives in NSW, and
- Is an Australian citizen, Australian permanent resident, humanitarian visa holder or New Zealand citizen, and
- Is no longer at school, is aged 15 years or older, or is a registered home-schooled student.
- Aboriginal and Torres Strait Islander students residing in an identified postcode bordering NSW

### Fee Exemptions are available for:

- Australian Aboriginal and Torres Strait Islander people
- Students who receive a disability support pension including the dependent child, spouse or partner of a recipient of a disability support pension
- Students studying qualifications under the Entitlement Foundations Skills program
- Refugees and asylum seekers
- Recipients of Fee-Free Scholarships

Fee exemption criteria must be met and fees will be discussed with you at the time of enrolment.

### Fee Free Scholarships are available if you:

- Study a full qualification up to and including Certificate IV; and
- meet the Smart and Skilled eligibility criteria.
- be aged between 15 and 30 years when you start training; and
- be either the recipient of a specific Commonwealth Government benefit or allowance or the dependant of such a recipient; or

- be aged 15-17 years and currently in out-of-home care or aged 18-30 years and previously have been in out-of-home care. Or
- be aged 15 years or over and have a letter of recommendation from a domestic and family violence service, refuge or other support agency..

Scholarships may be limited. More information is available at: [www.smartandskilled.nsw.gov.au](http://www.smartandskilled.nsw.gov.au)

Fee Concessions apply if you receive a prescribed government benefit; you may only need to pay a concession fee of between \$160-\$240.

The concession includes a dependant child, spouse or partner of a recipient of a prescribed government benefit

### Second qualifications

Your fee may be slightly higher for a second qualification.

### Conditions apply

Smart & Skilled is a funding initiative of the NSW Government. Please call the College to discuss your eligibility and determine your fee.

## COST DISCLOSURE

**Costs are correct at time of publishing but may change with new funding arrangements from 1 Jan 2025.**

Kiama & Shoalhaven Community College have a limited amount of Smart and Skilled funding. Upon this all being utilised, fees will apply.

Please contact the College for further information.

## COURSE ENTRY REQUIREMENTS

**Some of our courses have entry requirements. You will be eligible to enrol in a course if you meet these entry requirements.**

Entry requirements are the minimum knowledge, skills, experience, qualifications and attributes you need to successfully complete the course. Not all courses have entry requirements, but some have very specific mandatory conditions before you can enrol. You must be able to show that you meet the entry requirements to be able to enrol in the course. The entry requirements for each course will be clearly displayed in the course information located on our website or in specific course flyers. We encourage all prospective students to ring for a chat, to find out more information about the course you wish to study and to determine if there are applicable entry requirements.

## How to enrol

To enrol in a course at Kiama Community College Ltd you can:

- **BOOK ONLINE [kcc.nsw.edu.au](http://kcc.nsw.edu.au)**  
24 hours a day, 7 days a week. You can confirm your place immediately and pay securely by credit card for many courses.
- **BOOK OVER PHONE 9am-3pm (M-F)**  
1300 191 100  
Please note enrolment can't be finalised until the enrolment form is signed and identification documents are supplied.
- **BOOK IN PERSON 9am-3pm (M-F)**  
Kiama Campus  
7 Railway Pde Kiama, NSW

Shoalhaven Campus  
1 Mattes Way, Bomaderry NSW

Please see our website for the following information:

- Enrolment Form
- Student Handbook
- Fees and Refund Policy
- Consumer Protection Policy
- Privacy Policy
- Student Complaints Policy

## Contact us

Kiama Campus  
7 Railway Pde, Kiama NSW 2533  
Located in the Kiama Municipal Council Library building in the Kiama CBD and is in close proximity to the Kiama railway station.  
P: 1300 191 100  
E: [info@kcc.nsw.edu.au](mailto:info@kcc.nsw.edu.au)

Shoalhaven Campus  
1 Mattes Way, Bomaderry NSW 2541  
Buses run regularly from Bomaderry railway station and stop close to Shoalhaven Campus.  
P: 1300 191 100  
E: [scrcception@kcc.nsw.edu.au](mailto:scrcception@kcc.nsw.edu.au)



@kiama\_shoalhaven\_community\_co



[kcc.nsw.edu.au](http://kcc.nsw.edu.au)



KiamaShoalhavenCommunityCollege



# Learn local. Thrive anywhere.