



# 2022

## ANNUAL REPORT



KIAMA COMMUNITY COLLEGE LTD

**Kiama Community College Ltd**  
**RTO ID: 90087**

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Kiama & Shoalhaven Community Colleges



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shoalhavenrivercollege.org



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**The trainers are competent, passionate and have a wealth of knowledge. Their teaching methods make learning so much easier.**

— COLLEGE STUDENT



# STRATEGIC STATEMENTS

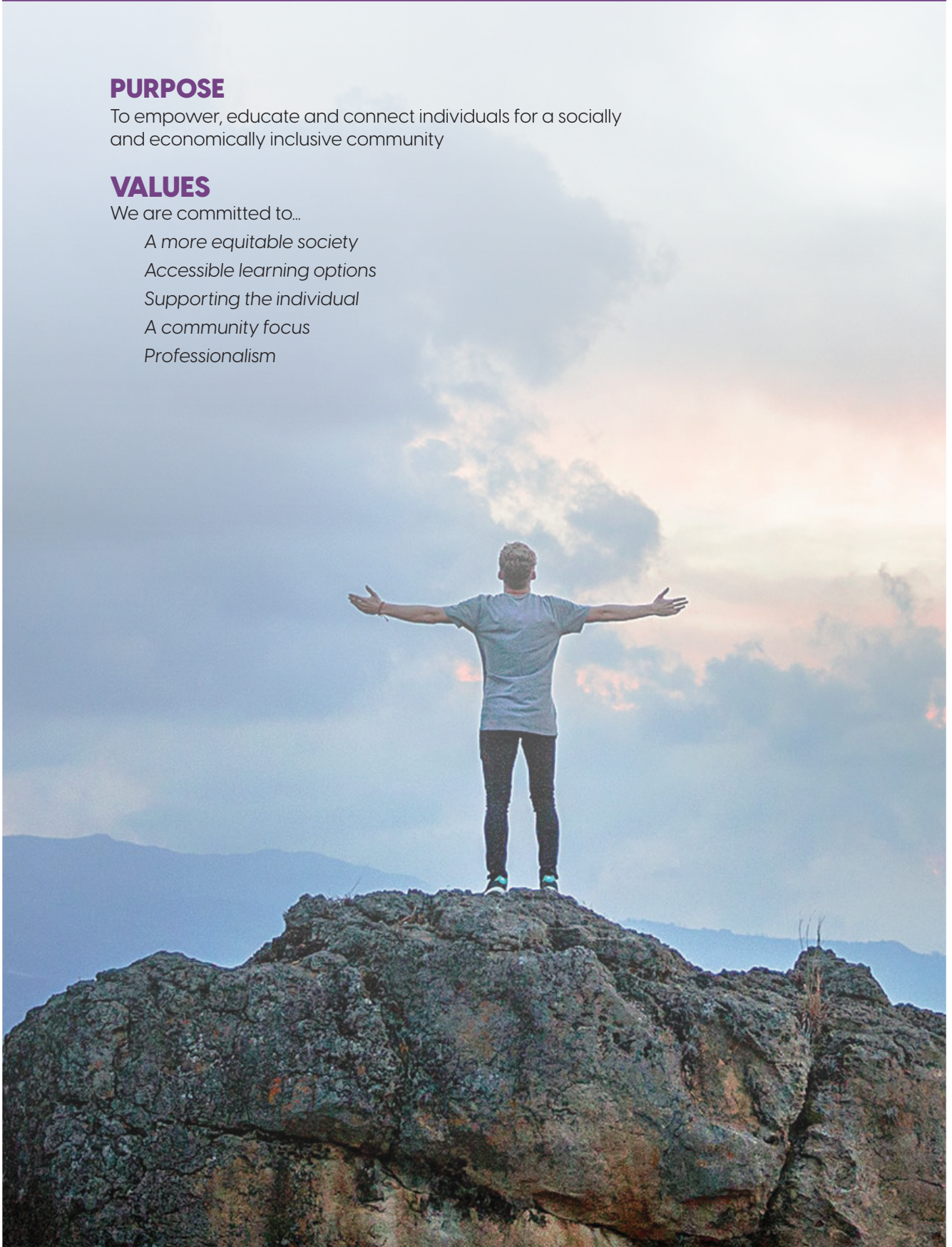
## PURPOSE

To empower, educate and connect individuals for a socially and economically inclusive community

## VALUES

We are committed to...

- A more equitable society*
- Accessible learning options*
- Supporting the individual*
- A community focus*
- Professionalism*





## MAYA'S STORY

**In April 2022, Maya Wills was the well deserved recipient of our VET Student of the Year Award.**

Maya's workplace Waminda South Coast Womens Health & Wellbeing Aboriginal Corporation in Nowra, enrolled her into a Foundation Skills course with us at the start of 2021.

After completing this program, and overcoming numerous challenges to do so, she went on to complete a Certificate II in Workplace Skills, a Statement of Attainment in First Aid and CPR and a Certificate III in Business with Kiama Community College.

During her Certificate II in Workplace Skills, Maya established a reputation as a highly competent class member who consistently displayed leadership skills, gaining respect from her peers. She asked insightful questions which contributed to good ideas in class discussions.

Maya was supportive to the other students in the class which in turn

encouraged them to maintain their excellent attendance.

Throughout her traineeship at Waminda, Maya has proactively sought opportunities to further her career.

Maya is now enrolled in a Bachelor of Health Science (Mental Health) – a career she is extremely passionate about.

Her goal is to finish her degree and return to Waminda to be their Mental Health Nurse and to provide community with healing and guidance along their journey.

In September 2022, Maya was awarded the Adult Learners Week 2022 Connect With Learning Scholarship for \$1000.

We're so excited for all that is ahead for you Maya, and so very happy to be part of your journey... congratulations!



**I met the College's lovely Student Support Officer, Jane, in the first week of my course. She listened to all my concerns regarding balancing my study with work and her support took a weight off my shoulders.**

– COLLEGE STUDENT

# OUR PEOPLE

## BOARD OF MANAGEMENT

<b>Michelle Hudson</b>	Chairperson Risk & Audit Committee Member, joined 13 December 2022
<b>Michael Forsyth</b>	Deputy Chairperson Risk & Audit Committee Chairperson
<b>Nick Guggisberg</b>	Director Risk & Audit Committee Member
<b>Christa Wood</b>	Director, resigned 19 September 2022 Risk and Audit Committee Member Finance Subcommittee Member
<b>Kate Wadwell</b>	Director Finance Subcommittee Chairperson
<b>Frazer Hill</b>	Director Finance Subcommittee Member
<b>Catherine Glover</b>	Director
<b>Rodney Hoffman</b>	Director, appointed 5 December 2022 Finance Subcommittee Member, joined 13 December 2022

## ADMINISTRATION STAFF

<b>Helen Zwicker</b>	Chief Executive Officer
<b>Leanne Spence</b>	Personal Assistant to CEO
<b>Jodi Keast</b>	Compliance & Risk Manager
<b>Diane Manns</b>	Training Services Manager
<b>Suzette Laird</b>	Project Officer
<b>Stacey Dekker</b>	Administration Manager
<b>Lisa Chapman</b>	First Nations Community Engagement Officer
<b>Sarah Cimino</b>	Community Engagement Officer
<b>Helen Denniss</b>	RISE Coordinator & Promotions Officer
<b>Christine Glover</b>	Administration/Receptionist
<b>Brendon Harris</b>	Outdoor Recreation Coordinator
<b>Sarah Herbert</b>	Administration
<b>Sonja King</b>	Aged Care Consultant
<b>Jane Matthews</b>	Student Support Officer
<b>Phuong Meester</b>	Student Support Officer
<b>Su Montgomery-Brady</b>	Training & Assessment Coordinator & Projects Officer
<b>Terrie Moran</b>	Accounts Officer
<b>Robert Murphy</b>	VET Coordinator
<b>Kim O'Connor</b>	Administration
<b>Liz Parker</b>	Administration/Receptionist
<b>Natalie Ruff</b>	Administration/Receptionist
<b>Melissa Russell</b>	Individual Support Coordinator
<b>Lillian Spence</b>	Hair & Beauty Coordinator
<b>Naomi Stanton</b>	Administration & Ticket Course Coordinator
<b>Leone Traeger</b>	Administration Consultant
<b>Rosemary Westley</b>	Foundation Skills Coordinator





## TRAINERS, ASSESSORS, SUPPORT WORKERS & VOLUNTEERS

Hiedi Acker  
 Rachel Aitken  
 Annette Atkins  
 Susie Bambach  
 Katrina Barnett  
 Melissa Bell  
 Vickie Bishop\*  
 John Bradstock  
 Maggie Bridgement  
 Jordan Brough  
 Donna Brown  
 Mark Burge  
 Stacey Button  
 Wendy Carriage  
 Claudia Cave  
 Lisa Chapman  
 Stacey Clare  
 Belinda Clayton  
 Mary Cork  
 Sandra Crook  
 Belinda Dawson\*  
 Emily Day  
 Helen Denniss  
 Alana Dolan  
 Tom Druce  
 Lauren Fischer

Bernadette Flynn-Whitehall  
 Kelly Gatt  
 Brendon Harris  
 Tina Harris  
 Adriana Hoare  
 Glenn Isemonger  
 Jodie Jarman  
 Kyle Jones  
 Gillian Jordan  
 Robyn Kime  
 Sonja King  
 Wendi Leigh  
 Richard Luland  
 Heather Marshall  
 Joanne Massey  
 Danica Matsen  
 Emma Mcleish  
 Vanessa Menin  
 Terri Moreira  
 Lee Moses  
 Nidaa Mostafa  
 Chris Myers  
 Brad Nichol  
 Roxanne Noonan  
 Kim O'Connor  
 Carla Parisotto

Ian Patrick  
 Raf Pedroza  
 Carla Quigley  
 Melissa Russell  
 Matthew Ryan  
 Emma Sharmin  
 Wayd Sheridan  
 Amanda Sly  
 Tamsin Smith  
 Simon Theuma  
 Annemarie Thind  
 Letitia Thompson  
 Naomi Thomson  
 Phoebe Tough  
 Tanya Treier  
 Cassie Turner  
 Angela U'ren  
 David Wastie  
 Angela Westlake  
 Rosemary Westley  
 Terry Whelan  
 Craig Whitehall  
 Maria Wiley  
 Dirk Williams  
 Ron Williamson  
 Alecia Zoccoli

*\*Thank you to our wonderful volunteers. The College would not run as smoothly without your valuable support.*

# CHAIRPERSON'S REPORT

**While the pandemic continued to impact our operations across both campuses at the beginning of 2022, our staff have been tremendously resilient finding solutions to teaching in the hybrid environment as well as dealing with staff shortages due to public health orders in force at the time.**

With our Strategic Plan finalised we now have a clear vision for the future with identified goals and objectives. At the Board level we have been embedding key performance indicators into Board reporting so that we can ensure we are achieving our objectives. As a Board we recognise there are several stretch targets included in our vision as we endeavour to grow our business and ensure financial sustainability well into the future.

New budgeting processes have enhanced the financial reporting provided to the Board and have allowed the Board and College staff to focus on organisational divisions and individual course costs. I congratulate staff who have embraced the responsibility for co-ordinating their budgets and enhancing course profitability to ensure our operations are efficient as well as providing good educational experiences for our students.

I thank Board members who sit on our subcommittees both Risk and Audit and Financial Sustainability. The extra time and experience they provide to these subcommittees deliver an additional layer of governance and allow us to analyse specific aspects of our organisation more deeply.

The College has increased the scope of training courses we deliver to include White Card and First Aid workshops. With the support of Blue Haven Aged Care and Uniting Care Gerringong we have also added Certificate III in Individual

Support (Ageing), an area for which there is great industry demand.

Shoalhaven River Collage continues to flourish and grow under the leadership of Trish and the dedicated, enthusiastic teaching and support staff. Our support of students and their individual learning needs, combined with our ability to link students and their families to supportive networks continues to be a key strength of our school. The College was delighted to support 24 students in receiving their ROSA while 6 students completed their HSC. This is a major achievement for all students and is a fantastic reflection on all the work and dedication undertaken by both students and school staff.

As identified in the College Strategic Plan, dedicated premises for our school operations is of high importance. A school site optioning exercise has been conducted which will provide the Board with a greater understanding of our premises requirements now and in the future as we continue to explore options for relocating our school to more suitable premises.

In December the Board welcomed Rodney Hoffman filling a casual vacancy position. Rodney brings with him a wealth of skills and financial acumen which will strengthen Board expertise. The Board have also participated in a Governance For Effective Risk Management Professional Development workshop and continue to undertake AIS Governance Modules.

I would like to acknowledge the contributions made by Christa Wood





and her involvement in the Board from 2020 until 2022. Christa's knowledge of the education environment was a welcomed addition to Board expertise, and we enjoyed the time she was able to provide. Nick Guggisberg will be standing down from the Board at this AGM. Nick's involvement for the last 19 years is unprecedented and his passion for youth engagement and lifelong learning is evident from the contributions he makes at Board meetings. This passion was influential in the Board's decision to explore opportunities for providing an alternate school model in Bomaderry.

For the last 15 years our organisation has been extremely fortunate to have been led by CEO Helen Zwicker. Helen's visionary leadership and dedication is

evident by the tremendous growth our organisation has experienced during this time. The College has been involved in many innovative and unique programs including the implementation of a school into our operations. Helen has been instrumental in embedding a culture of working with our community to provide programs that make strong and lasting social impacts. I wish Helen all the best with her future endeavours and know she will continue to advocate for us and the Community College sector whenever she has the opportunity.



**Michelle Hudson**  
Chairperson

## CEO'S REPORT

**2022 saw pleasantly strong enrolments as we transitioned to a "COVID 19-normal" operating environment, and an economic environment of historically low unemployment rates with relatively high inflation. It was joyful to return focus to growth after a period featured by protection and maintenance necessary to manage risk throughout the COVID period. The year's activity reflected the organisation's 10 year strategic plan.**

We were excited to launch distinct branding for our Hair & Beauty Academy and Outdoor Academy. Enrolments for both academies were strong, with the Outdoor Academy launching its inaugural full time program and experiencing significant growth in its highly popular "blended delivery"

part time program which caters for students already participating in the industry.

We also experienced growth in traineeships & apprenticeships, as well as employability programs for refugees and migrants.

Establishing our Individual Support Division was a key focus for 2022. After careful consideration, the College embarked on this initiative as a means of supporting people to gain employment in an industry experiencing critical and ongoing skill shortages.



Throughout the year, we celebrated our first graduates in Certificate III in Individual Support (Ageing) and established valuable partnerships. We are looking forward to building upon this foundation in 2023.

Another key priority for the year was Community College operation profitability. Minimal funding increases over an 8 year period in an inflationary environment would start to impact if proactive action was not taken. Working in collaboration with the Board's Financial Sustainability Committee, staff implemented a new divisional financial reporting structure with distributed financial accountabilities and a range of supporting budget tools.

The whole team were involved in identification of, and implementation of, profitability initiatives. Improved results have flowed faster than anticipated with the Community College operation projecting a modest surplus in 2023. However, continued vigilance and embedding of new practice will be required to ensure this budget is achieved.

It has been a significant year at Shoalhaven River College. We were delighted to celebrate 6 HSC recipients at the annual Graduation Presentation night. We also celebrated wholistic, individualised achievement of all students. The year saw the introduction of an ATAR-eligible HSC curriculum for Year 11 students. Another highlight in the calendar was the inaugural Big Day/ Night Out overnight excursion to Sydney. We continue to seek a suitable venue for Shoalhaven River College so that ample and appropriate accommodation for both the school and community college

operation is in place in the Shoalhaven by 2027.

All operational areas continued to focus on improving performance in relation to a broad range of student outcomes and associated measurement and monitoring.

I would like to acknowledge the enduring professionalism, commitment and conscientiousness of the Kiama Community College Ltd Board. It is fundamental to the organisation's success and strong standing. I pay particular thanks to Michelle Hudson for her continued dedication to the role of Chairperson and to Nick Guggisberg for nineteen years of unwavering support and commitment to our purpose and passionately championing the values of equity and social justice.

This is my 15th and final Kiama Community College Ltd CEO Report. My time working alongside front line trainers, teachers, support workers, leaders, administrators, volunteers and Board has been truly special. Together, we have grown, navigated challenges and witnessed so many inspiring student achievements. I am grateful to all for their commitment to a more equitable society, their trust in my leadership and support for me as a professional and as an individual. I am truly excited about the next stage of Kiama Community College Ltd's development and wish everyone involved the very best.



**Helen Zwicker**  
**Chief Executive Officer**



Staff celebrating at the 2022 AGM



# COLLEGE OPERATIONS



## EXCELLENCE IN TRAINING

**On September 14, 2022, trainers Lisa Chapman (left) & Claudia Cave, were announced as joint winners of the Achievement Award for Contribution to Innovative Delivery at the Community Colleges Australia dinner.**

Already winners in our eyes for their passion and dedication to their students, this is such well deserved recognition from the adult education community for what they achieve together.

As a team they go above and beyond to demonstrate our values and support our students and the business needs.

### **About Lisa & Claudia...**

Lisa has been employed with us for 15 years as our First Nations Community Engagement Officer. She is passionate about her "Three C's" – connection, community and consistency, which underpin her training and mentoring of students.

Within this framework, Lisa networks within the community to close the gap of First Nations people for education and employment.

Claudia holds her Certificate IV in Training & Assessment and has been a trainer and assessor with the college

since 2006. She holds a Diploma in Hospitality, Degree in Business, Certificate III in Business & Certificate I in IT.

She has had 18 years of hospitality industry experience, 11 years in retail, over 20 years in business with accounting and hospitality management, 22 years of experience in finance with bookkeeping for various businesses. Claudia trains and assesses a broad area of qualifications and skill sets within our community.

Whether training online or face to face, Lisa and Claudia complement one another and achieve incredible outcomes.

Together they demonstrate a consistently strong and unique belief that their students are amazing and they have the ability to progress further in all areas of their life.

Their collaborative approach builds trust and connection. Claudia and Lisa always take the time to support students and, as required, make referrals to provide additional support.

We are certainly a stronger organisation and community for having Lisa and Claudia partner together to enrich the lives of so many.





## VOCATIONAL PROGRAMS

### FOUNDATION SKILLS & THE ACE PROGRAM

Foundation Skills courses address fundamental literacy, language, numeracy, digital literacy and employability skills. They are of critical importance for people looking to join the workforce or to meet minimum workplace standards.

Funded by the NSW Dept Of Education ACE Program, Kiama Community College provided many short foundation skills courses. Our "Essential Employability, Literacy & Numeracy Skills" were held weekly for 4 student cohorts.

These courses were delivered specifically to students with additional needs, focusing on areas of their individual plans to encourage their own personal growth.

Other ACE courses for people

experiencing disadvantage saw foundation skills units of competency embedded into other elective units such as hospitality, workplace skills, financial services and retail skills.

This "embedding" of units enabled students to engage and gain a solid understanding of foundation skills through relevant, real-world connections and contexts. A number of short, embedded foundation skills courses were also delivered within a cultural context for First Nations students and for broader cohorts.

ACE Program courses are, in the majority, delivered in conjunction with community agency partners. Our Community Engagement Officer, Sarah Cimino, and our First Nations Engagement Officer, Lisa Chapman, build relationships with community agencies to understand their clients' needs. They then liaise with our VET Co-ordinators, Rosemary Westley and Rob Murphy, to design appropriate courses to meet these needs.

Resulting classes take many shapes. For example, our Binji and Boori (Illawarra Shoalhaven Local Health District) course is conducted online so that mums with babies and young children can attend. In contrast, another is held in an outdoor classroom to allow for bushwalking and bushtucker exploration.

We are grateful to work with many partnering organisations, from agencies that we have collaborated with for more than 8 years through to new organisations that we are commencing our first programs with.

Our valued partners provide us with the opportunity to engage with students so that they can gain valuable tools, knowledge, hope and self-belief from the education opportunities and support services that we provide. Please see a full list of partnering agencies and organisations on page 26

Also see EVET p.16

Also see *Individual Support (Ageing) dual credential P.15*



Top: Bush bath salts made in Binji & Boori  
Bottom: Wollongong Public School's Community Hub Barista class.



## OUTDOOR ACADEMY

In the first 12 months of our officially branded "Outdoor Academy", we have seen significant growth in the areas of Traineeships, full time Certificate III in Outdoor Leadership and part time Certificate IV in Outdoor Leadership intakes.

We are now a known 'brand' in the local outdoor industry sector, with wait-listed students for Cert III & IV qualifications. We have established relationships with three local outdoor activity providers to deliver training to their staff as part of our growing Traineeship program. Optimum Experiences, Kangaroo Valley Adventure Company and Coastlife Adventures have benefited from the roll out of our specific trainee delivery schedule with activity blocks spread throughout the year.

As in previous years the Outdoor Academy activities continue to support many of the Community College's programs such as Perfect Presence and Shoalhaven River College Life and Work Matters. For these programs activities such as kayaking, bushwalking, abseiling, and rock climbing days



Certificate III/IV blended Outdoor Leadership on their 'coordinate rescues' training day

are utilised to reinforce the desired outcomes for students and provide an opportunity to form group cohesion, confidence, and trust.

On top of our traditional activity areas, this year also saw the development of additional activities such as canoeing and snorkelling which will enhance our ability to deliver to the needs of our local industry.

Also see EVET p.16

## HAIR & BEAUTY



2022 Certificate III in Beauty Services graduates

Coinciding with the launch of our Hair & Beauty Academy branding, 2022 saw record numbers of students completing accredited short courses and Full Qualifications in Hairdressing, Barbering, Beauty Services and Nail Technology.

Capitalising on momentum created during periods of lockdown in 2020 and 2021, the Hair & Beauty Academy transitioned all course materials to the College Learner Management System, Matrix. This has improved both efficiency and the learner experience,



**This is a great College with great educators.  
Every staff member I encountered at the college was very helpful and friendly.  
I will be back for more courses.**

– COLLEGE STUDENT

particularly for students undertaking apprenticeships and traineeships. This transition coincided with the roll-out of new versions of all five beauty qualifications, requiring extensive upgrade of resources. The Hair & Beauty Academy team are to be commended for this achievement.

Hair & Beauty Traineeship & Apprenticeship enrolments remained strong despite the curtailing of generous government incentives instigated during COVID lockdown periods. The Hair & Beauty Academy continued to collaborate with industry partners, local business and school communities offering workshops and pamper days. Gold coin donations for haircuts remain a perennial favourite with the local community.

### INDIVIDUAL SUPPORT (AGED CARE)

Individual Support (Aged Care) is the most recent industry area that Kiama Community College has added to its repertoire. Embedding of this new division was a key focus in 2022.

Thus far, fifteen students have enrolled in a mainstream Cert III in Individual



SCARF Individual Support (Ageing) students practise skills used to assist aged care resident with meals

Support (Ageing) classes. Of this, nine students successfully completed with the majority of these graduates now working in the aged care industry.

In November, Kiama Community College entered into an exciting partnership with Multicultural Communities Council Of Illawarra (MCCI) and their SCARF Refugee Support group.

A dual credentialled Foundation Skills and Individual Support (Ageing) qualification course was designed through effective collaboration between Foundation Skills and Individual Support Trainers and Co-ordinators. The design enables speakers of languages other than English to acquire the employability and literacy skills to complete their Individual Support qualification, and to successfully work in, and retain viable employment within the Aged Care sector. Students have received intensive student support to assist with whole-of-life concerns. This has resulted in high student retention thus far. We look forward to continuing journeying with this class in 2023. It has taken great commitment from many to bring this project to fruition. All Community Engagement, Co-ordination, Trainer and Student Support staff are to be congratulated for their tenacity and strong team approach.

We are looking forward to consolidation of this fledgling division in 2023. Our sincere thanks to Melissa Russell for her co-ordination services in our first year of operation.

Building upon our relationship with Blue Haven Aged Care, we are grateful to have also forged a strong working relationship with Uniting Care



**I am forever grateful to have had this trainer for my course.  
Their own experience, positive feedback and patience  
made such a difference to how I learned the skills I need.**

– COLLEGE STUDENT

Gerringong, where our students have had the opportunity to complete their placement commitments. Kiama Community College is thankful to both organisations for placement opportunities.

## BUSINESS, ADMINISTRATION & TECHNOLOGY



Digital skills are a critical foundational platform for people seeking work, and seeking to stay current, in the modern workplace. As a result, they are considered very important at Kiama Community College. With the discontinuation of a more appropriate Certificate I level qualification in late 2021, necessity led to the delivery of a higher level qualification. Delivery of Certificate II in Applied Digital Technologies, commenced in April 2022. Despite great commitment from students, the qualification was challenging for them. We continue to advocate for reinstatement of a more appropriate introductory qualification.

An enduring favourite, Certificate III in Business commenced in late 2022. We look forward to continuing our journey with this large and enthusiastic class in 2023.

## TRAINING & ASSESSMENT

The Certificate IV in Training and Assessment qualification is an essential part of Australia's education and training system.

Kiama Community College continued to



provide students with the opportunity to gain the skills and knowledge required to pursue a career as a Trainer and Assessor in 2022.

In late 2022, a new version of Certificate IV in Training & Assessment was endorsed by ASQA. Over the past fifteen years, the requirements of this qualification have become increasingly complex.

Delivering Certificate IV in Training & Assessment now represents an increased risk to required completion rates and financial viability due to the length of time required to deliver the qualification in a compliant manner. As a result, the College paused new enrolments in this qualification in August. This pause will be in place until a full feasibility assessment of the new qualification can be undertaken.

## EVET

Kiama Community College continues to maintain effective and mutually beneficial relationships with many local high schools. Our involvement in External Vocational Education and Training Programs (EVET) for high school students continues to be a core part of what we do.

In 2022, the Outdoor Academy partnered with several local high schools to deliver 3 x Certificate II in Outdoor Recreation courses to students from Kiama to Ulladulla as part of their stage 6 HSC program. We also provided 3 x EVET Café Skills courses for Illawarra & Shoalhaven Stage 5 students who





Shoalhaven EVET group at Mt Bushwalker enjoying a hot chocolate

completed a Cert I Foundation Skills qualification inclusive of a range of hospitality units. Students engaged in practical and theoretical opportunities to support their interest in hospitality whilst also learning valuable real life skills such as navigating public transport and time management.

## NON-VOCATIONAL PROGRAMS

### PERFECT PRESENCE

In 2022, we continued the delivery of the Perfect Presence Pilot Program. This program is funded by the NSW Department of Education and aims to reduce suspensions and increase school attendance for at-risk students in four selected schools in the Shoalhaven.

Perfect Presence includes life skills, employability skills, outdoor recreation activities and fitness. Each fortnight, our facilitators also hold individualised case management sessions with each student, providing support to them with



Perfect Presence students ready for zip line adventures at Trees Adventure, Nowra

the goal of increasing their learning engagement at school.

In 2022, we delivered 7 projects of 17 weeks' duration to Ulladulla, Shoalhaven and Vincentia High Schools. After facilitating the program during the NSW lockdowns in the second half of the year in 2021, being able to deliver our intended program fully was welcomed.

We had 70 students go through the program and have reports from schools of increased engagement, enhanced cooperation between students and school staff, reduced suspensions, reduced behavioural incidents and increased attendance.

The students never want the program to end and feel genuine sadness that this time where they have formed such strong connections with the facilitators and their group have come to an end.

We are grateful for our amazing facilitators who build healthy, encouraging and productive relationships with Perfect Presence students so that we can see their schooling and life outcomes transformed as they move forward.

### LEISURE & LIFESTYLE



In 2022 our range of lifestyle courses offered to the community included languages, photography, music, wellness and special interest workshops. Nothing can compare to the experience of learning face to face and forming relationships with your tutor and peers, and with the full return to face to face learning we experienced an influx in

enrolments at the start of the year.

Throughout the year we continued to see a consistent flow of courses running, oftentimes with students returning to complete subsequent levels of courses such as Italian and French language.

Our programs play an important part in keeping our community connected, planning, and growing throughout the year. We remain committed to offering Lifestyle courses that reflect the interests of our community so that everyone can continue to learn something new.

### SENIORS COMPUTING

Keeping seniors up to date with technology continues to be a critical role that Kiama Community College plays in our community. The social benefits and sense of connection fostered through this training are just as significant as the practical part of the training.

We are thankful to Telstra and the NSW Government for the opportunity to have continued to provide the funded Tech Savvy Seniors program throughout 2022 at both our Kiama and Shoalhaven Campuses, as well as outreach sites including The Illawarra Womens Health Centre.

Our Silver Fox Free Digital Help, a weekly drop-in service, continued to run in 2022. Each week, community members aged 50+ participated and received one-to-one advice on their personal technology needs.

Special thanks to our Silver Fox facilitators who provide a safe,



Tech Savvy Seniors getting to know their smartphones with trainer Mary

welcoming environment and a world of wisdom in their advice and trouble shooting. We know the impact that getting a handle on technology can have in transforming someone's life, and are very thankful for your part in this.

### RISE PROGRAM

The RISE Program continues to provide wonderful opportunities for people living with disability to engage in fun and inclusive social, recreational and skill development evening classes.

In 2022, weekly Art & Craft or Cooking classes were held in the evenings at venues in Dapto, Kiama, Shell Cove and on the College campus at Bomaderry. As Public Health restrictions continued to ease over the year, the RISE program has provided participants with a wonderful opportunity for re-connection.

In early 2022, we bid a fond farewell to John Kenny as the much loved Coordinator of the program, and welcomed Helen Denniss to the role. A refreshed team of tutor and support staff have also joined our core team over 2022.

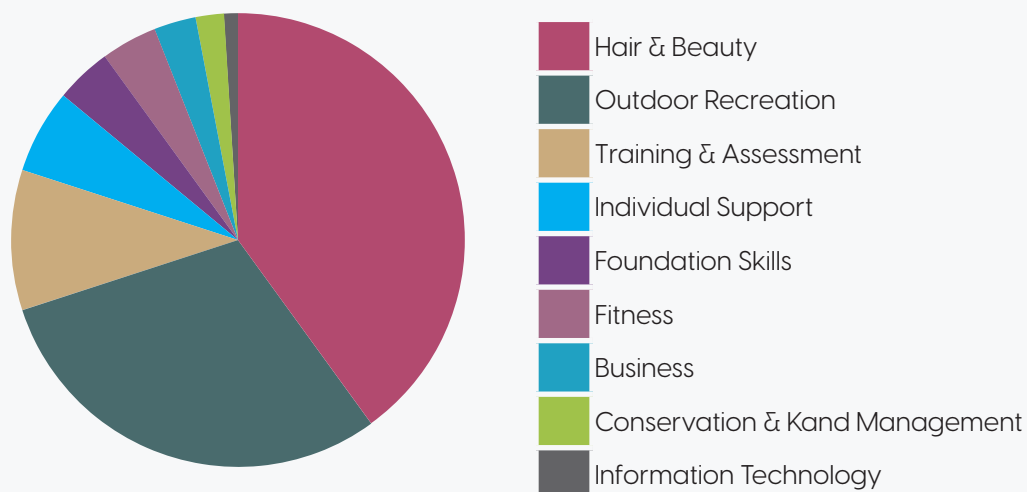
Participants have engaged with many new group activities and experiences as a result and are thriving both socially and in their skill development.



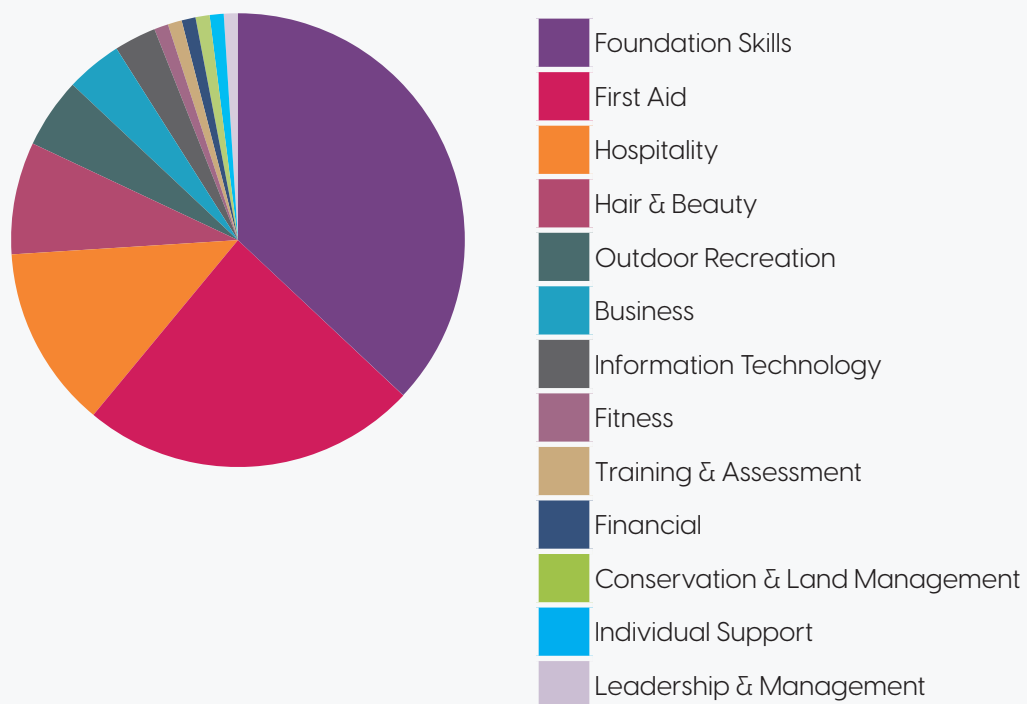
RISE Art & Craft student Emily displaying her talent for painting

## FACTS AT A GLANCE

### Full Qualification Certificates Issued (150)



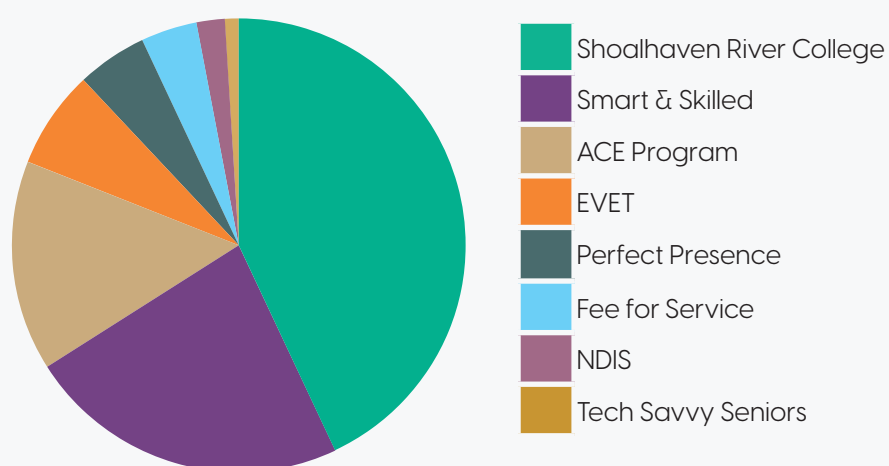
### Statement of Attainments Issued (946)





## FACTS AT A GLANCE CONT.

### Income Sources



### Student Profile

	2021	2022
<b>Total number of student enrolments</b>	<b>1248</b>	<b>1591</b>
Identify as having a disability*	219	275
Identify as unemployed*	794	741
Identify as ATSI or Torres Strait Islander background*	222	214
English as a second language*	214	215

\*Please note answers to these questions are not compulsory

## 2022 QUALIFICATIONS AND ACCREDITED COURSES

QUALIFICATIONS	
AHC2O416	Certificate II in Horticulture
AHC21O2O	Certificate II in Conservation and Ecosystem Management
BSB1O12O	Certificate I in Workplace Skills
BSB2O12O	Certificate II in Workplace Skills
BSB3O12O	Certificate III in Business
BSB4O52O	Certificate IV in Leadership and Management
BSB5O42O	Diploma of Leadership and Management
CHC33O15	Certificate III in Individual Support
FNS3O317	Certificate III in Accounts Administration
FNS3O322*	Certificate III in Accounts Administration
FNS4O217	Certificate IV in Accounting and Bookkeeping
FNS4O222*	Certificate IV in Accounting and Bookkeeping
FSK1O119	Certificate I in Access to Vocational Pathways
FSK1O219	Certificate I in Skills for Vocational Pathways
FSK2O119	Certificate II in Skills for Work and Vocational Pathways
ICT2O12O	Certificate II in Applied Digital Technologies
SHB2O116	Certificate II in Retail Cosmetics
SHB2O121*	Certificate II in Retail Cosmetics
SHB2O216	Certificate II in Salon Assistant
SHB3O115	Certificate III in Beauty Services
SHB3O121*	Certificate III in Beauty Services
SHB3O315	Certificate III in Nail Technology
SHB3O321*	Certificate III in Nail Technology
SHB3O416	Certificate III in Hairdressing
SHB3O516	Certificate III in Barbering
SHB4O115	Certificate IV in Beauty Therapy
SHB4O121*	Certificate IV in Beauty Therapy
SHB5O115	Diploma of Beauty Therapy
SHB5O121*	Diploma of Beauty Therapy
SHB5O216	Diploma of Salon Management
SIR2O216	Certificate II in Retail Services
SIS2O419	Certificate II in Outdoor Recreation
SIS3O315	Certificate III in Fitness
SIS3O619	Certificate III in Outdoor Leadership
SIS4O619	Certificate IV in Outdoor Leadership
SIS4O621*	Certificate IV in Outdoor Leadership

\* New in 2022

QUALIFICATIONS CONT.	
<b>SIT2O316</b>	Certificate II in Hospitality
<b>SIT2O322*</b>	Certificate II in Hospitality
<b>SIT3O616</b>	Certificate III in Hospitality
<b>TAE4O116</b>	Certificate IV in Training and Assessment
<b>TAE4O122*</b>	Certificate IV in Training and Assessment
<b>TAE5O116</b>	Diploma of Vocational Education and Training
<b>TAE5O216</b>	Diploma of Training Design and Development

UNITS OF COMPETENCY	
<b>CPCWHS1001*</b>	Prepare to work safely in the construction industry
<b>FNSFLT211</b>	Develop and use personal budgets
<b>FNSFLT212</b>	Develop and use savings plans
<b>HLTAID009</b>	Provide cardi-opulmonary resuscitation
<b>HLTAID012</b>	Provide First Aid in an education and care setting

\* New in 2022





# PRINCIPAL'S REPORT

**SRC staff and students were pleased to enjoy less interruption in 2022 as we moved closer to a COVID-normal environment. There were plenty of momentous occasions in 2022 which I am delighted to share with you.**

## Staff

One of our School's greatest assets is our committed and tight-knit staff, who continually demonstrate a dedication to our students and the purpose of our school. Glenn Isemonger joined our team as "mentor." His primary role is to develop close relationships with students and take them through a process of understanding themselves. Teachers are then able to use this information to incorporate it into the student's Individual Education Plan and Personal Learning Plan. Jenny McKay, our CAFS teacher, stepped up to become Head Teacher and has made an invaluable difference to ensuring the quality of our teaching program meets NESA standards.

Sadly, the end of 2022 saw us say goodbye to

Steph Gillett who relocated to Sydney. Steph has been such a valued team member in various teaching, learning and welfare roles. She and her beautiful dog, Boori, who was our School's Educational Support dog, will be greatly missed by our SRC community.

## Learning and Curriculum

We continue to offer flexible learning occasionally for some students as they learn to better manage their personal and/or mental health challenges (with SRC and community specialist support). Data has shown that when this flexible off-site learning opportunity has been successfully implemented, students maintain a strong connection to learning and attendance throughout their periodic difficult times.

We have two senior students successfully accessing Distance Courses – Legal studies, Food technology and Business studies. Even though the course content is provided by Finnigan School of Distance Education, SRC staff



continuously support and mentor these students to remain on track with content and submit assignments as required.

In 2022 we introduced our STEAM program for two days each term. This encourages collaboration between students and teachers across Stage 5. We enjoyed working on such projects as our own Rube Goldberg Machine.

### Academic Achievement

SRC was extremely proud to graduate 6 students through the HSC program last year. This is twice as many as in 2021! The 6 students completed 4 HSC exams: Standard English, Standard Maths, Community and Family Studies and Visual Art. The average HSC outcome for all students were bands 3 and 4 and we were exceptionally proud of their achievements. This was reflective of the great learning experiences provided and we were encouraged by how much students trusted us to enable them to do their very best.



Class of 2022 Year 12 graduates

We had 17 students attain their Year 10 RoSA which was an exciting achievement. Students in Year 11 commenced SRC's inaugural ATAR HSC course. This is an exciting development as it will give students interested in matriculating to university an ATAR score to support their application. A number of students have also shown keen interest in university early entry programs which will commence in term 1 2023.

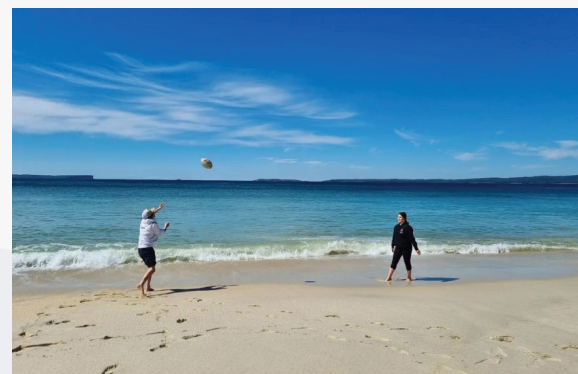
### Merit and Phone System

We are always continuously improving the behaviour management systems we have at SRC, with a focus on reinforcing and rewarding positive behaviour. We introduced a new merit system where each student had the opportunity to move up a reward system of six levels when

they attained positive incidents and comments. At various levels students are rewarded – such as a morning tea with the Principal for Bronze and a day out at Jamberoo Recreation Park for Emerald.

At SRC we aimed for mobile phones to have as minimal impact as possible on learning and social interactions, whilst also allowing students to learn self-management around their choices about their phone use. We developed a "traffic light" system where those on "green" were able to completely self-manage their phone use (not having it out in class, not using it inappropriately). Students on "yellow" were still working towards self-management and their phone was collected at each the beginning of each class. Students on "red" handed their phone into the Principal and it remained there for the entire day. Students appreciated this clear level system and strived to attain and maintain the higher level of phone use.

This has been a healthy and sustainable practice for our school community and has allowed for increased focus time in learning but also students learning to self-manage and consider responsible and appropriate uses of their phones.



Top: Year 12 student car maintenance for beginners workshop in Life and Work Matters

Bottom: Stage 5 PE at the beach



### Exciting Firsts and Developments

In 2022, we held our first "Big Day, Night Out" Excursion to Sydney to complement and enrich our curriculum content and give our students a Sydney experience. Some of our students had never been away overnight, and this excursion was a wonderful opportunity for them to exercise bravery. Our excursion included visiting the Art Gallery of NSW, the Jewish Museum, Sydney Aquarium and dining in China Town. All had a wonderful time.

We also commenced a Book Club which met once a term and included 8-10 staff and students. We would meet for a high tea and a discussion on a book of the students choosing.

In our courtyard, staff and students constructed a Yarning Circle. The mulch and stump chairs

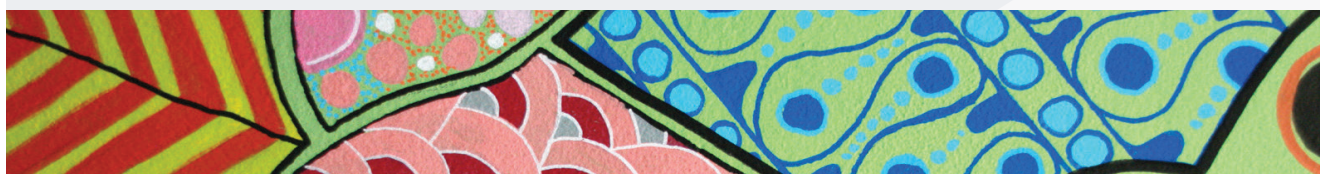
were from the property of one of our staff, we have a beautiful circular mat on the ground and a calming water feature. It is a lovely and significant place for our school community to come together and have a yarn.

### Trish Ikin, Principal

Shoalhaven River College opened in 2019 and is auspiced by Kiama Community College Ltd. The school is located in Bomaderry, Nowra and is co-located with Shoalhaven Community College. Our complete 2022 Annual report will be published next quarter.

## OUR STAFF

<b>Trish Ikin</b>	Principal
<b>Jenny McKay</b>	Head Teacher & Teacher Stage 6 Community & Family Studies,
<b>Miranda Gibson</b>	Teacher: Stage 5 History & English, Year 12 English Studies
<b>Helen Bladwell</b>	Teacher: Stage 5 Science & 6 Marine Studies and Biology
<b>Maryann Meehan</b>	Teacher: Stage 5 Maths and English
<b>Steph Gillett</b>	Teacher: Stage 5 PDHPE & Geography, Student Learning Support Officer & Student Wellbeing Officer
<b>Liz Byrne</b>	Teacher: Stage 6 English Standard, Stage 5 English, Stage 6 Visual Arts
<b>Vincent O'Connor</b>	Teacher: Stage 6 Maths
<b>Belinda Clayton</b>	Trainer: Stage 5 & 6 Life and Work Matters
<b>Kyle Jones</b>	Outdoor Leadership Trainer
<b>Emma McLeish</b>	Outdoor Leadership Trainer
<b>Renee Hill</b>	Student Wellbeing Officer
<b>Karen Cornish</b>	Student Wellbeing Officer
<b>Mel Harrison</b>	Student Learning Support Officer
<b>Matt Ryan</b>	Student Learning Support Officer
<b>Tracey Atfield</b>	Student Learning Support Officer
<b>Rachel Worts</b>	Administration Officer
<b>Natalie Ruff</b>	Administration Officer
<b>Glenn Isemonger</b>	Student Mentor
<b>Lisa Chapman</b>	First Nations Community Engagement Officer
<b>Helen Zwicker</b>	Chief Executive Officer
<b>Suzette Laird</b>	Project & Compliance Officer





# COMMUNITY PARTNERS

Kiama Community College Ltd acknowledges the following organisations for their support in 2022.



# FUNDING ORGANISATIONS

Kiama Community College Ltd acknowledges the following funding organisations for their support in 2022.



*Thank you!*

**Over the Easter and Anzac Long Weekends, Lighthouse members were encouraged to participate in helping to fill the tanks of Illawarra locals by also paying for someone else's fuel at the same time they filled their own tanks. A card was then left with the cashier to pass on to the motorist saying 'you have been fuelled by a generous Illawarra local'.**

In addition to this, for every random act of fuel kindness done, Lighthouse also donated a fuel card directly to someone who is vulnerable in our community or through one of their other community partnerships.

Kiama Community College was chosen as a recipient to share some of these cards. Pictured here is our wonderful Student Support Officer, Phuong, who was thrilled to be able to pass on this good-will and support to some of

our students who could benefit from Lighthouse's generosity.

Thank you Lighthouse members for your kindness, and for including us in sharing it!



# FINANCIAL STATEMENTS





**KIAMA COMMUNITY COLLEGE LIMITED**  
**ABN: 68 654 722 850**

**FINANCIAL REPORT  
FOR THE YEAR ENDED  
31 DECEMBER 2022**

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**KIAMA COMMUNITY COLLEGE LIMITED**  
**ABN: 68 654 722 850**

**DIRECTORS' REPORT**

Your directors present their report on the company for the financial year ended 31 December 2022.

**Principal Activities**

The principal activities of the company during the financial year were:

Providing the local community with training, education and learning experiences that offer critical employability skills and contribute to the enrichment of the community, both culturally and socially.

Kiama Community College Limited operates two main departments being Kiama Community College and Shoalhaven River College (a registered non-government school) and this report includes them as one legal entity.

**Significant Changes in State of Affairs**

No significant changes in the state of affairs occurred during the financial year.

**Objectives & Strategies**

The Company's primary purpose is to empower, educate and connect individuals for a socially and economically inclusive community.

**Performance Measurement**

The company uses industry accepted financial and non-financial KPI's to monitor performance.

**Membership**

The number of members registered in the Register of Members at 31 December 2022 were as follows:

Members	12
Total Members	<u>12</u>

The company is incorporated under the Corporations Act 2001 and is an entity limited by guarantee. If the company is wound up, the Constitution states that each member is liable to contribute a maximum of \$10 each towards meeting any outstanding obligations of the entity. At 31 December 2022 the collective liability of members was \$120 (31 December 2021: \$120).

**Directors**

The names of the directors in office at any time during or since the end of the year are:

**Michelle Hudson**

**Chairperson**

*Qualifications, experience, and special duties:*

Bachelor of Information Studies

Manager Library Services - Kiama Council

Risk & Audit Subcommittee Member

**KIAMA COMMUNITY COLLEGE LIMITED**  
**ABN: 68 654 722 850**

**DIRECTORS' REPORT**

**Michael Forsyth**

**Deputy Chairperson**

*Qualifications, experience, and special duties:*

Bachelor of Arts, Diploma of Urban Studies, Masters of Town & Country Planning  
Former General Manager - Kiama Municipal Council

Risk & Audit Subcommittee Chairperson

**Nick Guggisberg**

**Director**

*Qualifications, experience, and special duties:*

Bachelor of Social Work, Certificate IV in TAE  
Manager Community & Cultural Development - Kiama Municipal Council

Risk & Audit Subcommittee Member

**Christa Wood**

**Former Director**

Resigned 19/09/2022

*Qualifications, experience, and special duties:*

Bachelor of Commerce, Accounting & Management, Masters Strategic Human Resource Management, PhD  
Customer Service in Public Sector.  
Academic Fellow - University of Wollongong

Finance Subcommittee Member, since inception on 27 July 2021.

Risk & Audit Subcommittee Member

**Catherine Glover**

**Director**

*Qualifications, experience, and special duties:*

Bachelor of Arts, Diploma of Education, Diploma of Financial Management  
Principal - Kiama High School

**Kate Wadwell**

**Director**

*Qualifications, experience, and special duties:*

Bachelor of Commerce (International Business), Bachelor of Laws  
Procurement Manager - Bluescope

Finance Subcommittee Chairperson, since inception on 27 July 2021.

**Frazer Hill**

**Director**

*Qualifications, experience, and special duties:*

Masters of Education (Workplace Education), Masters of Professional Accounting, Graduate Certificate of  
Commercial Laws  
EY Operations & Finance Director - Oceania Consulting

Finance Subcommittee Member, since inception on 27 July 2021.



**KIAMA COMMUNITY COLLEGE LIMITED**  
**ABN: 68 654 722 850**

**DIRECTORS' REPORT**

**Rodney Hoffman**

**Casual Director**

Appointed 13/12/2022

*Qualifications, experience, and special duties:*

Bachelor of Business

Member CPA Australia

Public Practice Certificate CPA Australia

SMSF Auditor

Registered Financial Planner

Cert IV in Workplace Training and Assessment

External advisor for Katoomba RSL Board on financial, governance and audit matters.

Finance Subcommittee Member

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

**KIAMA COMMUNITY COLLEGE LIMITED**  
**ABN: 68 654 722 850**

**DIRECTORS' REPORT**

**Summary of Meeting Attendances:**

13 ordinary meetings were held during the year.

	<i>Number of Meetings Eligible To Attend</i>	<i>Number of Meetings Attended</i>
Michelle Hudson	13	12
Michael Forsyth	13	12
Nick Guggisberg	13	10
Christa Wood	13	10
Catherine Glover	13	8
Kate Wadwell	13	11
Frazer Hill	13	11
Rodney Hoffman	1	1

Signed in accordance with a resolution of the Board of Directors:

Director:   
Michelle Hudson

Dated 14 March 2023

**INDEPENDENT AUDIT REPORT  
TO THE MEMBERS OF  
KIAMA COMMUNITY COLLEGE LIMITED  
ABN: 68 654 722 850**

**Audit Opinion**

We have audited the financial report of Kiama Community College Limited (the company), which comprises the statement of financial position as at year ended 31 December 2022, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the directors' declaration.

In our opinion, the accompanying financial report of Kiama Community College Limited is in accordance with the Australian Charities and Not-for-profits Commission Act 2012, including:

- (i) giving a true and fair view of the company's financial position as at the year ended 31 December 2022 and of its performance and cash flows for the year ended on that date; and
- (ii) complying with Australian Accounting Standards and the Australian Charities and Not-for-profits Commission Regulation 2013.

**Basis of Audit Opinion**

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the company in accordance with the auditor independence requirements of the Australian Charities and Not-for-profits Commission Act 2012 and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the Australian Charities and Not-for-profits Commission Act 2012, which has been given to the directors of the company, would be in the same terms if given to the directors as at the time of this auditor's report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Other Information**

The directors are responsible for the other information. The other information does not include the financial report and our auditor's report thereon, but comprises the Supplementary Information contained in the annual report, which we obtained prior to the date of this auditor's report.

Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.



**INDEPENDENT AUDIT REPORT  
TO THE MEMBERS OF  
KIAMA COMMUNITY COLLEGE LIMITED  
ABN: 68 654 722 850**

**Responsibilities of the Directors for the Financial Report**

The directors of the company are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the Australian Charities and Not-for-profits Commission Act 2012 and for such internal control as the directors determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

**Auditor's Responsibilities for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at: <http://www.auasb.gov.au/Home.aspx>. This description forms part of our auditor's report.

**Matters Relating to the Electronic Presentation of the Audited Financial Report**

The auditor's report relates to the financial report of Kiama Community College Limited for the financial year ended 31 December 2022 included on the company's website. The directors are responsible for the integrity of the company's website. We have not been engaged to report on the integrity of the company's website. The auditor's report refers only to the statements named above. It does not provide an opinion on any other information which may have been hyperlinked to/from these statements. If users of this report are concerned with the inherent risks arising from electronic data communications they are advised to refer to the hard copy of the audited financial report to confirm the information included in the audited financial report presented on this website.

**Booth Partners**



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Rebeka Schroeder, CA  
52 Osborne Street, Nowra NSW 2541  
Dated 14 March 2023

**AUDITOR'S INDEPENDENCE DECLARATION  
UNDER SECTION 60-40 OF THE AUSTRALIAN  
CHARITIES AND NOT FOR PROFITS COMMISSION ACT 2012  
TO THE DIRECTORS OF  
KIAMA COMMUNITY COLLEGE LIMITED  
ABN: 68 654 722 850**

I declare that, to the best of my knowledge and belief, during the year ended 31 December 2022, there have been no contraventions of:

- i) the auditor independence requirements as set out in the Australian Charities and Not-for-profits Commission Act 2012 in relation to the audit; and
- ii) any applicable code of professional conduct in relation to the audit.

**Booth Partners**



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Rebeka Schroeder, CA  
52 Osborne Street, Nowra NSW 2541  
Dated 14 March 2023

**KIAMA COMMUNITY COLLEGE LIMITED**  
**ABN: 68 654 722 850**

**STATEMENT OF PROFIT OR LOSS AND COMPREHENSIVE INCOME**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

	Note	2022 \$	2021 \$
Revenue	2	5,472,790	4,916,684
Other income	2	64,968	2,581
Administration		(317,022)	(288,713)
Course Costs		(758,182)	(657,598)
Depreciation & Amortisation		(191,625)	(182,423)
Employment Costs		(3,151,830)	(2,908,843)
Interest Expenses		(15,858)	(12,798)
Lease Amortisation		(97,623)	(61,179)
Occupancy Costs		(119,888)	(114,521)
<b>Profit before income tax</b>	<b>3</b>	<b>885,730</b>	<b>693,190</b>
Income tax expense		-	-
<b>Profit (loss) attributable to members of the company</b>		<b>885,730</b>	<b>693,190</b>
<b>Total comprehensive income (loss) attributable to members of the company</b>		<b>885,730</b>	<b>693,190</b>

The accompanying notes form part of these financial statements.



**KIAMA COMMUNITY COLLEGE LIMITED**  
**ABN: 68 654 722 850**

**STATEMENT OF FINANCIAL POSITION**  
**AS AT 31 DECEMBER 2022**

	Note	2022 \$	2021 \$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	4	4,422,542	3,525,508
Trade and other receivables	5	186,152	89,179
Other current assets	6	63,376	25,393
<b>TOTAL CURRENT ASSETS</b>		<u>4,672,070</u>	<u>3,640,080</u>
<b>NON-CURRENT ASSETS</b>			
Property, plant and equipment	7	901,838	1,048,530
Intangible assets	8	68,205	68,205
<b>TOTAL NON-CURRENT ASSETS</b>		<u>970,043</u>	<u>1,116,735</u>
<b>TOTAL ASSETS</b>		<u>5,642,113</u>	<u>4,756,815</u>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	9	302,196	226,825
Borrowings	10	128,957	106,791
Short term provisions	11	277,458	319,457
Other current liabilities	12	261,292	266,005
<b>TOTAL CURRENT LIABILITIES</b>		<u>969,903</u>	<u>919,078</u>
<b>NON-CURRENT LIABILITIES</b>			
Borrowings	10	272,732	330,210
Long term provisions	11	48,325	42,104
<b>TOTAL NON-CURRENT LIABILITIES</b>		<u>321,057</u>	<u>372,314</u>
<b>TOTAL LIABILITIES</b>		<u>1,290,960</u>	<u>1,291,392</u>
<b>NET ASSETS</b>		<u>4,351,153</u>	<u>3,465,423</u>
<b>EQUITY</b>			
Retained earnings		4,351,153	3,465,423
<b>TOTAL EQUITY</b>		<u>4,351,153</u>	<u>3,465,423</u>

The accompanying notes form part of these financial statements.

**KIAMA COMMUNITY COLLEGE LIMITED**  
**ABN: 68 654 722 850**

**STATEMENT OF CHANGES IN EQUITY**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

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	<b>Retained Profits</b>
Balance at 1 January 2021	2,772,233
Profit (loss) for the year	693,190
Other comprehensive income for the year	-
Total comprehensive income attributable to members of the entity	<u>693,190</u>
Income tax expense	-
Balance at 31 December 2021	<u><u>3,465,423</u></u>
Balance at 1 January 2022	3,465,423
Profit (loss) for the year	885,730
Other comprehensive income for the year	-
Total comprehensive income attributable to members of the entity	<u>885,730</u>
Balance at 31 December 2022	<u><u>4,351,153</u></u>

The accompanying notes form part of these financial statements.

**KIAMA COMMUNITY COLLEGE LIMITED**  
**ABN: 68 654 722 850**

**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

	Note	2022 \$	2021 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts from funding bodies and clients		5,421,469	4,758,511
Payments to suppliers and employees		(4,368,199)	(4,199,941)
Interest received		21,632	2,516
<b>Net cash provided by (used in) operating activities</b>		<u>1,074,902</u>	<u>561,086</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Payments for property, plant and equipment		(30,334)	(181,557)
<b>Net cash provided by (used in) investing activities</b>		<u>(30,334)</u>	<u>(181,557)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Repayment of borrowings - Leases		(147,534)	(75,292)
<b>Net cash provided by (used in) financing activities</b>		<u>(147,534)</u>	<u>(75,292)</u>
Net increase (decrease) in cash held		897,034	304,237
Cash at beginning of financial year		3,525,508	3,221,451
Cash at end of year	4	<u>4,422,542</u>	<u>3,525,688</u>

The accompanying notes form part of these financial statements.



**KIAMA COMMUNITY COLLEGE LIMITED**  
**ABN: 68 654 722 850**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

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**1 Summary of Significant Accounting Policies**

**Basis of Preparation**

The financial statements are general purpose financial statements that have been prepared in accordance with the requirements of the Australian Accounting Standards - Simplified Disclosures of the Australian Accounting Standards Board and the Australian Charities and Not-for-profits Commission Act 2012. The company is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in the financial statements containing relevant and reliable information about transactions, events and conditions to which they apply. Material accounting policies adopted in the preparation of these financial statements are presented below. They have been consistently applied unless otherwise stated.

The financial statements, except for cash flow information, have been prepared on an accrual basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

The financial statements of Kiama Community College Limited for the year ended 31 December 2022 were authorised for issue in accordance with a resolution of the directors on 14 March 2023.

**Kiama Community College and Shoalhaven River College**

As mentioned in the Directors Report, Kiama Community College Limited operates two main departments being Kiama Community College and Shoalhaven River College (a registered non-government school), and this report consolidates them as one legal entity, as required under the Australian Accounting Standards.

We note that Under section 83C of the Education Act 1990 all non-government schools must operate on a 'not-for-profit' basis to be eligible for funding from the NSW Government, and as such any income and school assets must be used for the purposes of operating the school. Shoalhaven River College has accumulated profits during its 4 years of operation and so all profits are directed towards longer term development and expansion of the school.

All related party transactions between Kiama Community College and Shoalhaven River College are provided at market value. Services provided to Shoalhaven River College by Kiama Community College include providing courses and administration support.

Departmental profit and loss and balance sheets are available in the Supplementary Information appended to the end of this report.

**KIAMA COMMUNITY COLLEGE LIMITED**  
**ABN: 68 654 722 850**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

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**Change in Accounting Policy**

**AASB 1060 General Purpose Financial Statements - Simplified Disclosures for For-Profit and Not-for-Profit Tier 2 Entities**

AASB 1060 has been mandatorily adopted from 1 July 2021 and retrospectively applied to the comparative periods. The adoption of this standard has not affected the reported financial position, financial performance or cashflows of any comparative period.

**Revenue and Other Income**

The company has applied AASB 15: Revenue from Contracts with Customers (AASB 15) and AASB 1058: Income of Not-for-Profit Entities (AASB 1058).

Revenue is measured based on the consideration to which the company expects to be entitled in a contract with a customer and excludes amounts collected on behalf of third parties. The company recognises revenue when it transfers control of a product or service to a customer. Each major source of revenue is recognised as follows:

**Goods and Services**

All goods and services other than those detailed below are delivered, invoiced, and paid for simultaneously.

Revenue is recognised immediately at the point of sale.

**KIAMA COMMUNITY COLLEGE LIMITED**  
**ABN: 68 654 722 850**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

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**Grants**

Grant revenue is recognised in the statement of comprehensive income when control of the grant is obtained and it is probable that the economic benefits gained from the grant will flow to the company and the amount of the grant can be measured reliably.

If conditions are attached to the grant which must be satisfied before it is eligible to receive the contribution, the recognition of the grant as revenue will be deferred until those conditions are satisfied.

Kiama Community College Limited receives non-reciprocal contributions of assets from the government and other parties for zero or nominal value. These assets are recognised at fair value on the date of acquisition in the statement of financial position, with a corresponding amount of income recognised in the statement of comprehensive income.

**Donations**

Donations and bequests are recognised as revenue when received.

**Interest**

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

**Dividends**

Dividend revenue is recognised when the right to receive a dividend has been established. Dividends received from associates and joint ventures are accounted for in accordance with the equity method of accounting.

All revenue is stated net of the amount of goods and services tax (GST).

**Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the balance sheet.

**Trade and Other Receivables**

Trade receivables are recognised initially at the transaction price (i.e. cost) and are subsequently measured at cost less provision for impairment. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

At the end of each reporting period, the carrying amount of trade and other receivables are reviewed to determine whether there is any objective evidence that the amounts are not recoverable. If so, an impairment loss is recognised immediately in statement of comprehensive income.



**KIAMA COMMUNITY COLLEGE LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

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**Prepayments**

Prepayments are recognised when a payment is made for services that the company expects to utilise over a period of time. Prepayments are measured at the unexpended portion of the contractual cost of the services. Expenditure is transferred to profits and losses on a straight line basis over the period to which it relates.

**Property, Plant and Equipment**

Each class of property, plant and equipment is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

**Property**

Freehold land and buildings are shown at their fair value (being the amount for which an asset could be exchanged between knowledgeable willing parties in an arm's length transaction), based on periodic, but at least triennial, valuations by external independent valuers, less accumulated depreciation for buildings.

Increases in the carrying amount arising on revaluation of land and buildings are credited to a revaluation surplus in other comprehensive income. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in other comprehensive income; all other decreases are recognised in profit or loss.

Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

**Plant and Equipment**

Plant and equipment are measured on the cost basis and are therefore carried at cost less accumulated depreciation and any accumulated impairment losses. In the event the carrying amount of plant and equipment is greater than the estimated recoverable amount, the carrying amount is written down immediately to the estimated recoverable amount and impairment losses recognised either in profit or loss or as a revaluation decrease if the impairment losses relate to a revalued asset. A formal assessment of the recoverable amount is made when impairment indicators are present.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the company and the cost of the item can be measured reliably. All other repairs and maintenance are recognised as expenses in profit or loss during the financial period in which they are incurred.

**KIAMA COMMUNITY COLLEGE LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

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The depreciation rates used for each class of depreciable asset are:

<b>Class of Fixed Asset</b>	<b>Depreciation Rate</b>
Leasehold Improvements	2.5% - 10%
Plant & Equipment	10% - 35%
SRC - Leasehold Improvements	2.5% - 10%
SRC - Plant & Equipment	10% - 35%
Buildings	2.5%

The asset's residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are included in the statement of comprehensive income. When revalued assets are sold, amounts included in the revaluation reserve relating to that asset are transferred to retained earnings.

## **Intangibles**

### **Establishment Costs**

Costs that are directly attributable to the establishment of a are recognised as intangible assets, provided they meet all of the following recognition requirements:

- the project is technically and commercially feasible,
- there are sufficient resources to complete the project, and
- the project will generate probable future economic benefits.

Costs not meeting these criteria for capitalisation are expensed as incurred.

When an intangible asset is disposed of, the gain or loss on disposal is determined as the difference between the proceeds and the carrying amount of the asset, and is recognised in profit or loss within other income or other expenses.

**KIAMA COMMUNITY COLLEGE LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

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**Impairment of Assets**

At each reporting date, the company reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement, unless the asset is carried at a revalued amount in accordance with another standard. Any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other standard.

Where it is not possible to estimate the recoverable amount of an individual asset, the company estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Impairment testing is performed annually for intangible assets with indefinite lives.

Where an impairment loss on a revalued asset is identified, this is debited against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

**Trade and Other Payables**

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the company during the reporting period which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

**Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

Cash flows are presented on a gross basis, except for the GST component of investing and financing activities which are disclosed as operating cash flows.

**Income Tax**

The company is exempt from income tax under section 50-5 of the Income Tax Assessment Act 1997.

**Provisions**

Provisions are recognised when the company has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.



**KIAMA COMMUNITY COLLEGE LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

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Provisions are measured at the present value of management's best estimate of the outflow required to settle the obligation at the end of the reporting year. The discount rate used is a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the liability. The increase in the provision due to the unwinding of the discount is taken to finance costs in the statement of other comprehensive income.

**Short term employee benefits**

Provision is made for the company's obligation for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service, including wages and salaries. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The company's obligations for short-term employee benefits such as wages and salaries are recognised as a part of current liabilities in the statement of financial position.

**Other long-term employee benefits**

The company classifies employee's long service leave and annual leave entitlements as other long-term employee benefits as they are not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Provision is made for the company's obligation for other long-term employee benefits, which are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures, and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Upon the remeasurement of obligations for other long-term employee benefits, the net change in the obligation is recognised in profit or loss classified under employee benefits expense.

The company's obligations for long-term employee benefits are presented as non-current liabilities in the statement of financial position, except where the company does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current liabilities.

**Leases**

At inception of a contract, the company assesses if the contract contains or is a lease. If there is a lease present, a right-of-use asset and a corresponding lease liability is recognised by the company where the company is a lessee. However, all contracts that are classified as short-term leases (i.e. a lease with a remaining lease term of 12 months or less) and leases of low-value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

Initially, the lease liability is measured at the present value of the lease payments still to be paid at commencement date. The lease payments are discounted at the interest rate implicit in the lease. If this rate cannot be readily determined, the company uses the incremental borrowing rate.

Lease payments included in the measurement of the lease liability are as follows:

- fixed lease payments less any lease incentives;

**KIAMA COMMUNITY COLLEGE LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

- 
- variable lease payments that depend on an index or rate, initially measured using the index or rate at the commencement date;
  - the amount expected to be payable by the lessee under residual value guarantees;
  - the exercise price of purchase options, if the lessee is reasonably certain to exercise the options;
  - lease payments under extension options, if the lessee is reasonably certain to exercise the options; and
  - payments of penalties for terminating the lease, if the lease term reflects the exercise of an option to terminate the lease.

The right-of-use assets comprise the initial measurement of the corresponding lease liability as mentioned above, any lease payments made at or before the commencement date, as well as any initial direct costs. The subsequent measurement of the right-of-use assets is at cost less accumulated depreciation and impairment losses.

Right-of-use assets are depreciated over the lease term or useful life of the underlying asset, whichever is the shortest. Where a lease transfers ownership of the underlying asset, or the cost of the right-of-use asset reflects that the company anticipates to exercise a purchase option, the specific asset is depreciated over the useful life of the underlying asset.

For leases that have significantly below-market terms and conditions principally to enable the Entity to further its objectives (commonly known as peppercorn/concessionary leases), the company has adopted the temporary relief under AASB 2018-814 and measures the right-of-use assets at cost on initial recognition.

### **Critical Accounting Estimates and Judgements**

The directors evaluate estimates and judgements incorporated into the financial report based on historical knowledge and best available current information.

Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the company.

#### **Key Estimate: Key Estimate: Employee benefits provision**

The liability for employee benefits expected to be settled more than 12 months from the reporting date are measured at the present value of the estimated future cash flows to be made in respect of all employees at the reporting date. In determining the present value of the liability, attrition and pay rates have been estimated.

#### **Key Judgement: Leases**

The company has elected to apply a single discount rate to the portfolio of property leases as the have reasonably similar characteristics. The company has chosen to not to account for leases which the term end is within 12 months after the date of initial application.

**KIAMA COMMUNITY COLLEGE LIMITED**  
**ABN: 68 654 722 850**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

	2022 \$	2021 \$
<b>2 Revenue</b>		
<b>Revenue</b>		
Sales Revenue:		
Admin Fee Income	189,714	203,313
Cluster Income	31,517	24,048
Course Fee Income	252,482	396,520
Grant Revenue:		
Income	4,999,077	4,292,803
	<u>5,472,790</u>	<u>4,916,684</u>
<b>Other Income</b>		
Gain on Lease Modification	15,648	-
Interest Received	21,632	2,516
Student Purchases	27,670	-
Sundry Income	18	65
	<u>64,968</u>	<u>2,581</u>
Total revenue and other income	<u><u>5,537,758</u></u>	<u><u>4,919,265</u></u>
<b>3 Profit from Ordinary Activities</b>		
Profit from ordinary activities before income tax expense has been determined after:		
<b>Government Revenue (including grants):</b>		
Department of Education & Training	1,853,294	1,547,005
NDIS	131,289	72,685
Total Commonwealth Government Grants	<u>1,984,583</u>	<u>1,619,690</u>
NSW Department of Education	3,089,805	2,602,140
NSW Office of Sport	1,320	-
Total State Government Grants	<u>3,091,125</u>	<u>2,602,140</u>
Kiama Council	3,240	10,333
Total Local Government Grants	<u>3,240</u>	<u>10,333</u>
<b>Total Grants</b>	<u><u>5,078,948</u></u>	<u><u>4,232,163</u></u>

**KIAMA COMMUNITY COLLEGE LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

	2022 \$	2021 \$
<b>Expenses:</b>		
Amortisation	119,471	118,208
Depreciation	72,154	64,215
Lease Amortisation	97,622	61,178
Interest	15,859	12,618
Auditors remuneration:		
Audit Fees	16,950	13,598
Accountancy Fees	10,500	13,656
<b>Total auditor's remuneration</b>	<u>27,450</u>	<u>27,254</u>
 <b>4 Cash and Cash Equivalents</b>		
<b>Current</b>		
Cash on Hand	1,000	1,000
Cash at Bank	<u>4,421,542</u>	<u>3,524,508</u>
	<u><u>4,422,542</u></u>	<u><u>3,525,508</u></u>
 <b>5 Trade and Other Receivables</b>		
<b>Current</b>		
Trade Debtors	46,506	84,559
Provision for Doubtful Debts	<u>(7,423)</u>	<u>(7,480)</u>
	39,083	77,079
Other Debtors	<u>134,545</u>	<u>-</u>
Deposits	<u>12,524</u>	<u>12,100</u>
	<u><u>186,152</u></u>	<u><u>89,179</u></u>
 <b>6 Other Current Assets</b>		
<b>Current</b>		
Prepayments	<u>63,376</u>	<u>25,393</u>



**KIAMA COMMUNITY COLLEGE LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

	2022 \$	2021 \$
<b>7 Property, Plant and Equipment</b>		
<b>Land and Buildings</b>		
Leasehold Improvements	1,046,777	1,033,823
Less: Accumulated Amortisation	(1,017,266)	(951,078)
	29,511	82,745
SRC - Leasehold Improvements	513,775	513,775
Less: Accumulated Depreciation	(202,645)	(149,362)
	311,130	364,413
<b>Total Land and Buildings</b>	340,641	447,158
<b>Plant and Equipment</b>		
Classroom Equipment	383,613	383,613
Less: Accumulated Depreciation	(214,788)	(184,664)
	168,825	198,949
Office Equipment	271,144	261,219
Less: Accumulated Depreciation	(212,503)	(185,191)
	58,641	76,028
Office Furniture & Fixtures	100,147	100,147
Less: Accumulated Depreciation	(96,568)	(90,760)
	3,579	9,387
Nowra Furniture & Equipment	13,952	6,497
Less: Accumulated Depreciation	(7,923)	(6,469)
	6,029	28
SRC - Plant & Equipment	47,673	47,673
Less: Accumulated Depreciation	(15,225)	(7,769)
	32,448	39,904
Right of use assets - Buildings KCC	295,622	254,923
Less: Accumulated Depreciation	(80,002)	(71,524)
Right of use assets - Buildings SRC	93,676	182,079
Less: Accumulated Depreciation	(17,621)	(88,402)
	291,675	277,076
<b>Total Plant and Equipment</b>	561,197	601,372
<b>Total Property, Plant and Equipment</b>	901,838	1,048,530

**KIAMA COMMUNITY COLLEGE LIMITED**  
**ABN: 68 654 722 850**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

	2022	2021
	\$	\$

**Movements in Carrying Amounts**

Movements in carrying amount for each class of property, plant and equipment between the beginning and the end of the financial year:

	Carrying Value				Carrying Value
	1 Jan 2022	Additions	Disposals	Depreciation	31 Dec 2022
Leasehold Improvements	82,745	12,954	-	(66,188)	29,511
Plant & Equipment	284,392	17,380	-	(64,698)	237,074
SRC - Leasehold Improvements	364,413	-	-	(53,283)	311,130
SRC - Plant & Equipment	39,904	-	-	(7,456)	32,448
	<u>771,454</u>	<u>30,334</u>	<u>-</u>	<u>(191,625)</u>	<u>610,163</u>

Movements in carrying amount for each class of right of use assets included in the above:

	Carrying Value				Carrying Value
	1 Jan 2022	Additions	Disposals	Depreciation	31 Dec 2022
Buildings	277,076	112,222	-	(97,623)	291,675
	<u>277,076</u>	<u>112,222</u>	<u>-</u>	<u>(97,623)</u>	<u>291,675</u>

**8 Intangible Assets**

Shoalhaven River College - Establishment	68,205	68,205
<b>Total</b>	<u>68,205</u>	<u>68,205</u>

**9 Trade and Other Payables**

**Current**

Sundry Creditors	17,409	32,750
Trade Creditors	64,774	12,522
Other Creditors	131,518	97,424
GST Payable	88,495	84,129
	<u>302,196</u>	<u>226,825</u>

**KIAMA COMMUNITY COLLEGE LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

	2022 \$	2021 \$
<b>10 Borrowings</b>		
<b>Current</b>		
Lease Liability - KCC Property Leases	94,022	68,967
Lease Liability - SRC Property Leases	34,935	37,824
	<u>128,957</u>	<u>106,791</u>
<b>Non-Current</b>		
Lease Liability - SRC Property Leases	120,393	144,254
Lease Liability - KCC property Leases	152,339	185,956
	<u>272,732</u>	<u>330,210</u>

**Lease Portfolio**

The lease between Kiama Community College and Kiama Municipal Council of the Building is informally under the option to renew the lease, for a further 3 years, expiring 31 July 2023. While the lease hasn't been formalised, due to COVID and rent volatility, the option is expected to be renewed. Based on usage, 90% of this lease is apportioned to KCC and 10% is apportioned to SRC.

The lease between Kiama Community College and Shoalhaven City Council for the Building is a 3 year lease, which expires 30 June 2024. There is an option to extend for a further 3 years. At this point in time it is highly likely that Kiama Community College will take up the option. As such, the lease liability and right of use assets includes both the remaining lease and the 3 year extension. Based on usage, 34% of this lease is apportioned to KCC and 66% is apportioned to SRC.

The lease between Kiama Community College and James Edward Caldwell & Gary Ernest Lees for the Building is a three year lease, which expires 31 January 2025. There is an option to renew the lease, for a further 2 years. At this point it is not certain that the option to extend will be exercised. As such, the lease liability and right of use assets includes only the remaining term. Based on usage, 100% of this lease is apportioned to KCC.

**11 Provisions**

**Current**

Provision for Long Service Leave	89,583	97,892
Provision for Holiday Pay	136,107	155,566
Provision for Sick Leave	51,768	65,999
	<u>277,458</u>	<u>319,457</u>

**Non-Current**

Provision for Long Service Leave	48,325	42,104
	<u>48,325</u>	<u>42,104</u>

**KIAMA COMMUNITY COLLEGE LIMITED**  
**ABN: 68 654 722 850**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

	2022	2021
	\$	\$
<b>Movements in Carrying Amounts</b>		
Movements in carrying amount for each class of provision between the beginning and the end of the financial year:		
	Carrying Value	Carrying Value
	1 Jan 2022	31 Dec 2022
	Additions	Unused Amounts Reversed
	Charges	
Annual Leave	155,566	133,742
Long Service Leave	126,233	18,293
	(153,200)	(6,707)
	-	-
	281,799	152,035
	(159,907)	-
	273,927	
<b>12 Other Liabilities</b>		
<b>Current</b>		
Grants in Advance	228,024	235,707
Accrued Charges	33,268	30,298
	261,292	266,005
<b>13 Key Management Personnel Compensation</b>		
Total Compensation	112,071	117,588
<b>14 Related Party Transactions</b>		

Transactions between related parties are on normal commercial terms and conditions. These terms and conditions are no more favourable than those available to other parties unless otherwise stated.



**KIAMA COMMUNITY COLLEGE LIMITED**  
**ABN: 68 654 722 850**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

	2022	2021
	\$	\$
<hr/>		
<b>15 Economic Dependence</b>		
At this stage, the Company relies on an appropriate level of Government Funding.		
<b>16 Entity Details</b>		
Kiama Community College Limited is domiciled and incorporated in Australia.		
<b>Registered Office</b>		
7/9 Railway Parade		
Kiama		
NSW 2533		
<b>Principal Place of Business</b>		
7/9 Railway Parade		
Kiama		
NSW 2533		

**KIAMA COMMUNITY COLLEGE LIMITED**  
**ABN: 68 654 722 850**


**FINANCIAL DECLARATION FOR RESPONSIBLE PERSON**

The Responsible Persons declare that in the Responsible Persons' opinion:

- (a) there are reasonable grounds to believe that the registered entity is able to pay all of its debts, as and when they become due and payable; and
- (b) the financial statements and notes satisfy the requirements of the Australian Charities and Not-for-profits Commission Act 2012.

Signed in accordance with subsection 60.15(2) of the Australian Charities and Not-for-profit Commission Regulation 2013.

**Responsible  
Person:**

  
\_\_\_\_\_  
Michelle Hudson

Dated 14 March 2023

**KIAMA COMMUNITY COLLEGE LIMITED**  
**ABN: 68 654 722 850**

**DISCLAIMER ON ADDITIONAL FINANCIAL INFORMATION**

The additional information on the following pages is in accordance with the books and records of Kiama Community College Limited which have been subjected to the auditing procedures applied in the audit of the company for the year ended 31 December 2022. It will be appreciated that the audit did not cover all details of the additional financial information. Accordingly, we do not express an opinion on such financial information and no warranty of accuracy or reliability is given.

In accordance with our firm policy, we advise that neither the firm nor any member or employee of the firm undertakes responsibility arising in any way whatsoever to any person (other than the company) in respect of such information, including any errors or omissions therein, arising through negligence or otherwise however caused.

**Booth Partners**



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Rebeka Schroeder, CA  
52 Osborne Street, Nowra NSW 2541  
Dated 14 March 2023

**KIAMA COMMUNITY COLLEGE LIMITED**  
**ABN: 68 654 722 850**

**SUPPLEMENTARY INFORMATION**  
**DEPARTMENTAL PROFIT AND LOSS STATEMENT**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

	Note	2022 \$	2021 \$
<b>Kiama Community College</b>			
<b>INCOME</b>			
Admin Fee Income		189,714	203,313
Cluster Income		31,517	24,048
Course Fees		251,482	395,608
Gain on Lease Modification		15,648	-
Grants		2,682,460	2,257,896
Interest Received		21,632	2,516
Student Purchases		27,670	-
Sundry Income		18	65
		3,220,141	2,883,446
<b>EXPENDITURE</b>			
Advertising		61,754	62,200
Amortisation		66,188	66,345
Auditor Remuneration		9,911	11,450
Bad Debts		10,025	4,834
Bank Charges		192	24
Brochure Distribution & Production		-	24,015
Cleaning		21,943	21,357
Cluster Expenses		31,517	24,048
Computer Software & Expenses		65,912	69,988
Consumables		99,273	68,959
Contract Services		31,310	29,195
Depreciation		64,698	60,947
Electricity		8,445	3,528
Fees & Licences		19,700	8,942
Insurance		33,631	24,540
Interest Lease Expense		10,105	7,263
Interest Paid		-	180
Internet Expenses		1,562	2,203
Lease Amortisation		80,002	32,322
Leave Provisions		142,681	123,049
Legal Costs		10,580	12,207
Merchant Fees		1,457	1,585
Postage		2,888	4,258
Printing & Stationery		18,132	13,102
Professional Services		26,265	26,057

The accompanying notes form part of these financial statements.



**KIAMA COMMUNITY COLLEGE LIMITED**  
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**SUPPLEMENTARY INFORMATION**  
**DEPARTMENTAL PROFIT AND LOSS STATEMENT**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

	Note	2022 \$	2021 \$
Rent		1,718	1,604
Repairs & Maintenance		17,424	15,828
Resources		18,972	17,572
Security & Fire Safety		1,568	1,633
Staff Amenities		18,239	11,689
Staff Training & Welfare		8,296	10,704
Superannuation Contributions		220,184	171,358
Telephone		8,987	9,210
Travelling Expenses		32,486	27,777
Venue Hire		26,982	20,719
Wages & Salaries		1,859,460	1,741,364
Workers Compensation		21,216	9,921
		3,053,703	2,741,977
<b>NET PROFIT</b>		166,438	141,469

The accompanying notes form part of these financial statements.

**KIAMA COMMUNITY COLLEGE LIMITED**  
**ABN: 68 654 722 850**

**SUPPLEMENTARY INFORMATION**  
**DEPARTMENTAL PROFIT AND LOSS STATEMENT**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

	Note	2022 \$	2021 \$
<b>Shoalhaven River College</b>			
<b>INCOME</b>			
Course Fees		1,000	912
Grants		2,316,617	2,034,907
		2,317,617	2,035,819
<b>EXPENDITURE</b>			
Admin Fees		189,714	203,313
Advertising		6,179	6,986
Amortisation		53,283	51,863
Auditor Remuneration		7,039	2,148
Bad Debts		2,018	-
Cleaning		20,803	15,468
Computer Software & Expenses		31,010	33,648
Consumables		8,798	7,504
Course Fees		169,954	127,371
Depreciation		7,456	3,268
Electricity		4,780	6,849
Entertainment		5,787	-
Fees & Licences		4,851	-
Insurance		11,355	3,807
Interest Lease Expense		5,753	5,355
Internet Expenses		263	600
Lease Amortisation		17,621	28,857
Leave Provisions		30,290	49,216
Printing & Stationery		9,357	10,277
Professional Services		55,491	28,680
Rent		4,820	3,113
Repairs & Maintenance		8,246	21,069
Resources		26,828	23,736
Security & Fire Safety		2,485	3,353
Staff Amenities		2,725	3,059
Staff Training & Welfare		-	2,577
Superannuation Contributions		89,223	72,658
Telephone		8,714	6,437
Travelling Expenses		24,032	21,609
Venue Hire		674	-
Wages & Salaries		778,287	735,686

The accompanying notes form part of these financial statements.

**KIAMA COMMUNITY COLLEGE LIMITED**  
**ABN: 68 654 722 850**

**SUPPLEMENTARY INFORMATION**  
**DEPARTMENTAL PROFIT AND LOSS STATEMENT**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

	Note	2022 \$	2021 \$
Workers Compensation		10,489	5,591
		<u>1,598,325</u>	<u>1,484,098</u>
<b>NET PROFIT</b>		<u><u>719,292</u></u>	<u><u>551,721</u></u>

The accompanying notes form part of these financial statements.  
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**KIAMA COMMUNITY COLLEGE LIMITED**  
**ABN: 68 654 722 850**

**SUPPLEMENTARY INFORMATION**  
**PROFIT AND LOSS STATEMENT**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

	2022 \$	2021 \$
<b>INCOME</b>		
Kiama Community College	166,438	141,469
Shoalhaven River College	<u>719,292</u>	<u>551,721</u>
	<u>885,730</u>	<u>693,190</u>
<b>OPERATING PROFIT</b>	<u><u>885,730</u></u>	<u><u>693,190</u></u>

The accompanying notes form part of these financial statements.  
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**KIAMA COMMUNITY COLLEGE LIMITED**  
A.B.N. 68 654 722 850

**SUPPLEMENTARY INFORMATION  
DEPARTMENTAL BALANCE SHEETS  
AS AT 31 DECEMBER 2022**

	Note	2022 \$	2021 \$
<b>Kiama Community College</b>			
<b>CURRENT ASSETS</b>			
Cash and cash equivalent		3,182,679	3,067,943
Trade and other receivables		186,152	89,179
Other current assets		63,376	22,548
<b>TOTAL CURRENT ASSETS</b>		<u>3,432,207</u>	<u>3,179,670</u>
<b>NON-CURRENT ASSETS</b>			
Property, plant and equipment		482,204	550,536
Intangibles		0	
<b>TOTAL NON-CURRENT ASSETS</b>		<u>482,204</u>	<u>550,536</u>
<b>TOTAL ASSETS</b>		<u>3,914,411</u>	<u>3,730,206</u>
<b>CURRENT LIABILITIES</b>			
Trade and other payables		302,197	226,725
Borrowings		94,022	68,967
Short term provisions		226,134	269,984
Other current liabilities		261,292	263,889
<b>TOTAL CURRENT LIABILITIES</b>		<u>883,644</u>	<u>829,565</u>
<b>NON-CURRENT LIABILITIES</b>			
Borrowings		152,339	185,956
Long term provisions		27,312	29,906
<b>TOTAL NON-CURRENT LIABILITIES</b>		<u>179,651</u>	<u>215,862</u>
<b>TOTAL LIABILITIES</b>		<u>1,063,294</u>	<u>1,045,427</u>
<b>NET ASSETS</b>		<u>2,851,116</u>	<u>2,684,779</u>
<b>EQUITY</b>			
Retained earnings		2,684,679	2,543,312
Current year earnings		166,437	141,467
<b>TOTAL EQUITY</b>		<u>2,851,116</u>	<u>2,684,779</u>

The accompanying notes form part of these financial statements.



**KIAMA COMMUNITY COLLEGE LIMITED**  
A.B.N. 68 654 722 850

**SUPPLEMENTARY INFORMATION  
DEPARTMENTAL BALANCE SHEETS  
AS AT 31 DECEMBER 2022**

	Note	2022 \$	2021 \$
<b>Shoalhaven River College</b>			
<b>CURRENT ASSETS</b>			
Cash and cash equivalent		1,239,864	457,567
Other current assets		0	2,844
<b>TOTAL CURRENT ASSETS</b>		<u>1,239,864</u>	<u>460,411</u>
<b>NON-CURRENT ASSETS</b>			
Property, plant and equipment		419,634	497,994
Intangibles		68,205	68,205
<b>TOTAL NON-CURRENT ASSETS</b>		<u>487,838</u>	<u>566,198</u>
<b>TOTAL ASSETS</b>		<u>1,727,702</u>	<u>1,026,609</u>
<b>CURRENT LIABILITIES</b>			
Trade and other payables		0	2,116
Borrowings		34,935	37,824
Short term provisions		51,325	49,474
<b>TOTAL CURRENT LIABILITIES</b>		<u>86,259</u>	<u>89,413</u>
<b>NON-CURRENT LIABILITIES</b>			
Borrowings		120,393	144,254
Long term provisions		21,013	12,198
<b>TOTAL NON-CURRENT LIABILITIES</b>		<u>141,406</u>	<u>156,452</u>
<b>TOTAL LIABILITIES</b>		<u>227,665</u>	<u>245,865</u>
<b>NET ASSETS</b>		<u>1,500,037</u>	<u>780,744</u>
<b>EQUITY</b>			
Retained earnings		780,744	229,021
Current year earnings		719,293	551,723
<b>TOTAL EQUITY</b>		<u>1,500,037</u>	<u>780,744</u>

The accompanying notes form part of these financial statements.



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**RTO ID: 90087**

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